

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Study Session
February 10, 2025

I. CALL TO ORDER

The Study Session of the West Metro Fire Protection District board of directors was called to order by President Jerry Cassel at 8:25 a.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's Administrative Office Building, at 433 South Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Jerry Cassel	Present
Vice President Bill Clayton	Present
Secretary Don Sherman	Present
Treasurer Carolyn Wolfrum	Present
Director Mike Feeley	Present
Director Amira Watters	Present
Director Mike Williams	Present

Also present were Ms. Adele Reester, Esq.; Ms. Kylie Wilson, CPS-HR Consulting; Ms. Gloria Timmons, CPS-HR Consulting; and, Ms. Jennifer Wheaton as recording secretary.

III. APPROVAL OF AGENDA

MOTION: It was moved by Bill Clayton and seconded by Amira Watters to approve the agenda of the study session of the board of directors dated February 10, 2025, as presented. The motion was voted upon and carried.

IV. WELCOME AND LOGISTICS

A. Mr. Cassel requested that the members of the public, staff, and panelists only enter and exit the meeting rooms during the breaks between the active interview sessions. He also requested that all who are present to silence cell phones and devices to avoid disruption of the interview process.

V. INTERVIEWS OF FINALIST CANDIDATES FOR FIRE CHIEF VACANCY

A. Interview Times – 9:00 a.m., 10:15 a.m., and 11:30 a.m.

VI. OTHER MATTERS

A. The board discussed whether or not there would be a need for additional interviews in executive session at the February 18, 2025 Board Meeting.

Mr. Cassel requested and received the consensus that there is not a need for a second round of interviews of the finalist candidates, as such, the next step in the process will be to involve CPS HR Consultant Kylie Wilson to discuss prioritization and negotiation parameters in executive session at the March 11, 2025 board meeting.

RECESS

Mr. Cassel announced that the board will recess for lunch from 12:45 p.m. to 1:09 p.m.

VII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved Mike Feeley and seconded by Bill Clayton to adjourn the study session of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 1:09 p.m.

Recording Secretary: /s/s/ Jennifer Wheaton
/s/ Don Sherman