

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
January 10, 2023

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Peggy Valdez at 6:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District’s Administrative Office Building, at 433 South Allison Parkway, Lakewood, Colorado, and available remotely via Teams.

II. ROLL CALL AND ELECTION OF OFFICERS

President Peggy Valdez	Present
Vice President Susan Emsbo	Absent - Excused
Member Kim Brewer	Present
Member Christina Cosentini	Present
Member Christopher Holm	Present
Member Leo Johnson	Present
Member Jim Roos	Present
Member Danny Turney	Absent - Excused
Board Liaison Don Sherman	Present

Also present were Division Chief Doug Hutchinson; Lieutenant Jon Beattie representing IAFF Local 1309; and, Ms. Jennifer Wheaton as recording secretary.

MOTION: It was moved by Chris Cosentini and seconded by Leo Johnson to nominate Peggy Valdez for president and Susan Emsbo for vice president. The motion was voted upon and carried.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

MOTION: It was moved by Leo Johnson and seconded by Jim Roos to accept the agenda for the regular meeting of the West Metro Fire Protection District Civil Service Committee of January 10, 2023, as presented. The motion was voted upon and carried.

V. DESIGNATION OF POSTING PLACES

West Metro Fire Protection District Website, and the main lobby of the administration building when the website is unavailable or inoperable.

MOTION: It was moved by Jim Roos and seconded by Chris Holm to approve and authorize continuation of posting public notices and agendas for the Civil Service Committee meetings on the West Metro Fire Protection District website; and, the main lobby of the administration building of West Metro Fire Protection District when the website is unavailable or inoperable. The motion was voted upon and carried.

Upon discussion, the Committee agreed to a friendly amendment to the motion to remove language about posting the public notice and agenda in the main lobby of the administration building when the website is *unavailable* or *inoperable*. The new motion was to approve and authorize continuation of the posting of public notices and agendas for the Civil Service Committee meetings on the West Metro Fire Protection District website and the main lobby of the administration building of the West Metro Fire Protection District.

VI. REVIEW OF MINUTES

MOTION: It was moved by Leo Johnson and seconded by Chris Cosentini to approve the minutes of the regular meeting of the Civil Service Committee dated December 13, 2022 as presented. The motion was voted upon and carried.

VII. REPORT OF THE FIRE CHIEF – Fire Chief Don Lombardi

None.

VIII. REPORT OF THE TRAINING CHIEF – Division Chief Hutchinson

The recruit academy has begun with 14 West Metro recruits, 11 Arvada recruits, and 3 Castle Rock recruits. The Blue Card training is underway which is an incident command class specific to radio language strategy, tactics, and to standardize commonly used fireground language. Dive training is in progress with the Water Rescue Team. Company level training this month is focusing on the basics such as forceable entry and advancing a hose line. Wheat Ridge is participating with the current active threat training. The Insights training that began on January 3 has been well received by the officers and acting officers in attendance.

IX. REPORT OF LEGAL COUNSEL – Cathy. Tallerico, Esq.

None.

X. REPORT OF BOARD LIAISON – Secretary Don Sherman

Mr. Don Sherman reported that there have not been any meetings of the board since the last Civil Service Committee meeting. The next board meeting is scheduled for January 17, 2023 which will be held remotely via Teams.

XI. REPORT OF THE UNION – Lieutenant Jon Beattie

Lieutenant Beattie noted that there are now 408 uniformed members of the Local 1309. Firefighter Paramedic Kevin Meyer was awarded the 2022 Firefighter of the Year at the annual holiday and awards ceremony in December for his exemplary work and contributions related to the Mobile Integrated Healthcare Program at West Metro. Several union representatives will be attending a leadership summit training in Nevada later in January.

XII. REPORT OF THE RCS SUBCOMMITTEE – Lieutenant Jon Beattie

The RCS Committee will be meeting on January 19, 2023. The next meeting will be focused on evaluating the historical work of the RCS Committee with regard to the hiring practices of the years past and how those practices line up with the mission, vision, and values of the organization. Any recommendations for changes to the program that would affect the Charter Document, will be brought to the Civil Service Committee for approval.

XIII. FINANCIAL REPORT – Division Chief Doug Hutchinson

A. Budget Review

Chief Hutchinson reviewed the 2022 year-to-date budget.

XIV. OLD BUSINESS

A. 2023 Assistant Chief Promotional Exam

The application period closes on Friday, January 13, 2023. There are currently 9 applicants in the process.

XV. NEW BUSINESS

A. 2023 3rd Grade Firefighter Promotional Exam (22-01)

1. Reading List

MOTION: It was moved by Leo Johnson and seconded by Kim Brewer to approve the reading list for the 2023 3rd Grade Firefighter Promotional Exam (22-01) for posting on January 10, 2023. The motion was voted upon and carried.

2. Notice

MOTION: It was moved by Leo Johnson and seconded by Jim Roos to approve the notice of examination for the 2023 3rd Grade Firefighter Promotional Exam (22-01) for posting on January 10, 2023. The motion was voted upon and carried.

XVI. OTHER MATTERS

A new form is available to all CSC members on BoardPaq to view the sign ups and vacancies for various Committee events that need coverage.

XVII. EXECUTIVE SESSION

None.

XVIII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Chris Holm and seconded by Kim Brewer to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 6:47 p.m.

Recording Secretary: /s/ Jennifer Wheaton
/s/ Peggy Valdez