



West Metro Fire Protection District
 433 South Allison Parkway, Lakewood, CO 80226
 (303) 989-4307 FAX (303) 989-8908
 www.westmetrofire.org

RIDE-ALONG/OBSERVER APPLICATION

I, _____ submit this application to participate as an
 (print name of applicant)
 observer in West Metro Fire Protection District's (WMFPD) Ride Along Program.

NOTE: Minimum of 2 weeks advance notice required. Mail completed application and forms with **\$10 application fee** to: West Metro Fire Rescue/ride along, 433 S. Allison Parkway, Lakewood, CO 80226

I am requesting permission to ride-along/observe on **this date:** _____ at **Station #** _____
 (requested date)

During the hours of (check one – 8 hours is the maximum time allowed):

- 0800-1600 (8:00 am – 4:00 pm)
- 1000-1800 (10:00 am – 6:00 pm)
- 1200-2000 (12:00 pm – 8:00 pm)
- Other: request other time between 7:00 am – 10:00 pm/ 8 hours maximum _____
- Dispatch Center Observation (90 minutes maximum)

For the purpose of (circle one): Fire/EMS career familiarization, Advanced-degree program, media observation, WMFPD familiarization

It is my responsibility to amend this statement if my length of ride-along or intended purpose should change.

(Please check all that apply)

- I have read and understand the District's policy on workplace violence
- I have read and understand the Ride Along Guidelines
- I have read, signed, and understand the Covenant Not to Sue/Promise to Release
- I have attached any necessary paperwork required for educational ride-alongs.
- I agree to follow all directions given to me by WMFPD personnel and supervisors, and I understand that my ride-along may be terminated unilaterally by WMFPD at any time.

Signature: _____
 (Applicant)

Date: _____

Address: _____

Telephone: _____

Affiliation: _____
 (Business/School Affiliation)

Emergency contact: _____

Telephone: _____

Parental Consent (if necessary): _____
 (signature of parent or guardian of rider if he/she is under 18)

APPROVAL – This section to be completed by West Metro Fire Rescue Staff:

Ride-Along Date: _____ Station/Rig: _____ Scheduled By: _____

Station Officer -UPON COMPLETION OF RIDE-ALONG:

Signature: _____
 (Supervisor/Company Officer, Chief Officer or his designee)

Date: _____



West Metro Fire Rescue Background Check Release

Please complete the following information for the required background check.

All information will be kept strictly confidential.

First Name: _____ M.I. _____ Last Name: _____

Mailing Address: _____

City: _____ Zip: _____

Email: _____

Cell Phone #: _____ Other phone #: _____

Colorado Driver's License #: _____

Date of Birth: _____ Place of Birth: _____ Sex: M F

Height: _____ Weight: _____ Race _____

Social Security # _____

In consideration of my application for employment, I give West Metro Fire Rescue permission to check my personal background and references and to conduct other background checks such as arrest records, convictions, and traffic citations as necessary. The above information is correct to the best of my knowledge.

Signature of Applicant: _____

Date: _____

Signature of Parent (if under age 18): _____

Date: _____



**WEST METRO FIRE PROTECTION DISTRICT
RIDE-ALONG PROGRAM
WORKPLACE VIOLENCE/PROFESSIONAL CONDUCT**

To: All Citizens and Ride-Along Applicants:

The West Metro Fire Protection District is committed to a safe, healthy, productive workplace for all its employees, citizens and guests. Our policy is to maintain a work environment that is free from intimidation, harassment, threats and hostile or violent acts of any kind. West Metro will not tolerate threatening, intimidating or hostile behavior; verbal or physical abuse; weapons and ammunition possession or use (excluding Fire Investigators) on company property or performing company business; vandalism; arson; or any other act against a person which is detrimental to the safety and welfare of others or their property. Violation of this notice may result in dismissal from the Ride-Along Program, at the officer's discretion.

Printed name of Applicant

Signature of Applicant

Date



WEST METRO FIRE PROTECTION DISTRICT RIDE-ALONG GUIDELINES

By signing this document, you are agreeing to all of these Guidelines for Observers:

1. Observers must arrive at the designated station or location 15 minutes prior to the scheduled time the ride-along is to begin. If you are unable to make the scheduled time, you shall call Dispatch, (303) 969-0245, in advance to notify WMFR of your estimated arrival time or cancellation. Two days notice of cancellation is suggested. Observers who do not show up for their scheduled time and do not contact Dispatch will not be permitted to reschedule a ride-along.
2. Every attempt will be made to keep you at the station where you were scheduled; however, operational changes may require you be reassigned for the day.
3. Dress appropriately for the fire service work environment. This will mean dark trousers, leather boots/dark-colored shoes, and short/long-sleeve shirts. All clothing should be clean and proper personal hygiene maintained. Observers shall wear clothing that does not contain offensive language, logos, graphics or pictures. You will be required to wear an Observer Safety Vest and/or identification during the ride-along period. Observers shall avoid wearing jewelry (wedding rings and watches are okay) during the ride-along.
4. Complete all paperwork in advance (Ride Along Application, Covenant Not to Sue/Promise to Release) and bring these forms with you on the day of the ride-along. You must turn in this paperwork to the officer on duty before you'll be allowed on the apparatus.
5. Be prepared. Bring all equipment you expect to use that day, including pens/pencils, lists of questions, paper, weather-appropriate clothing, educational materials, etc.
6. Report to the Company Officer/firefighter, introduce yourself, and describe the level of your fire and EMS training, if any. Let the officer know if you have specific needs or areas where you would like to observe.
7. You are a guest at the station. If you would like to eat with the on-duty crew, please inform the Company Officer. Crews share expenses for lunch and dinner. Please bring your meals or money (about \$10) to purchase food or buy into the station meals. You will be expected to clean up after yourself.
8. Observers shall abide by all rules and regulations of the District.
9. Observers will not be permitted to perform any acts other than observation. Exceptions for advanced-degree program participants will be arranged by the Training Division.
10. Observers will be required to stay in the common/public areas of the fire station and shall not be allowed into private crew quarters.

11. Observers will not be permitted to take pictures or to make video or audiotapes unless authorized by a District Chief, Public Information Officer, or designee. The PIO, with assistance from legal counsel, shall have the authority to review any photos, video, or audiotapes taken by an observer to ensure the privacy of a patient or victim. Specific guidelines for photographers will be explained and agreed to by the PIO and photographer prior to the ride-along.
12. Company officers may ask observers to leave the station at any time for good reason.
13. While responding to routine or emergency runs, the company officer has the discretion to ask the observer to remain in the District apparatus until the situation can be assessed and/or the safety of the observer can be ensured. Observers are expected to follow the command of the company officer. When the company officers are in command of a multi-apparatus response, the observer should report to incident command and may become the responsibility of the on-scene PIO until such time the company officer can resume the observer ride-along responsibilities.
14. Observers are reminded that, in the eyes of the public, they are with and therefore a part of WMFR, and are to conduct themselves at all times in a manner that will not bring discredit to the District. Observers will be briefed on issues of medical confidentiality by the company officer and will be expected to respect the privacy of all parties and their families.
15. At no time are observers allowed to enter a private residence. You will be asked to remain on the fire apparatus.
16. Observers will be required to sign a Covenant Not to Sue/Promise to Release form, read a copy of the Workplace Violence Policy, and complete the Ride-Along/Observer Application prior to being allowed to participate.

<hr/> Signature of Ride-along/Observer applicant	<hr/> Date
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Guidelines for Officers:

1. Ensure that you have an available safe place for the Observer.
2. Introduce Observers to the crew and all other members encountered.
3. Make sure Observers have signed all necessary paperwork PRIOR to allowing them on the apparatus. Forward completed Ride-Along/Observer Application and Covenant Not to Sue/Promise to Release forms to the Training Division secretary.
4. Ask the Observer if they have a specific area of training or additional information that they desire. Please do your best to accommodate this.
5. Be professional and ensure your crew is professional. Make an effort to ensure Observers feel comfortable and involved.
6. If you have safety concerns or behavioral problems with an Observer, you may terminate a ride-along if necessary. If a ride-along is terminated early, verbal notification followed by a written report to the District Chief is necessary.

West Metro Station Locations:

Station 1

6401 W. 14th Avenue
Lakewood, CO

Station 2

1545 Robb Street
Lakewood, CO

Station 3

95 Garrison
Lakewood, CO

Station 4

13155 W. Alameda Pkwy.
Lakewood, CO

Station 5

14055 W. 20th Avenue
Golden, CO

Station 6

15100 W. 6th Avenue
Golden, CO

Station 7

6315 W. Mississippi
Lakewood, CO

Station 8

9095 W. Jewell Ave.
Lakewood, CO

Administrative Building

433 South Allison Parkway, Lakewood, CO 80226

Station 9

101 Red Rocks Business Dr.
Morrison, CO

Station 10

3301 S. Field
Lakewood, CO

Station 11

15629 W. Belleview Rd
Morrison, CO

Station 12

9990 W. Alamo Pl.
Littleton, CO

Station 13

12613 W. Indore Pl.
Littleton, CO

Station 14

10305 W. Chatfield
Littleton, CO

Station 15

6220 N. Roxborough Park Rd.
Littleton, CO

Station 16

3880 Upham St., Wheat Ridge CO

Station 17

10901 W. 38th Ave., Wheat Ridge CO