

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
July 9, 2020

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Don Sherman at 6:00 p.m. This meeting was held via Zoom in accordance with the applicable statutes of the state of Colorado.

II. ROLL CALL

President Don Sherman	Present via Videoconference
Vice President Peggy Valdez	Present via Videoconference
Member Susan Emsbo	Present via Videoconference
Member Dick Igel	Present via Videoconference
Member Leo Johnson	Present via Videoconference
Member Jim Roos	Present via Videoconference
Member Joan Rosenberger	Present via Videoconference
Member Danny Turney	Present via Videoconference
Board Liaison Mike Williams	Present via Videoconference

Also present via videoconference were Fire Chief Don Lombardi; Training Division Captain Kevin Reichenbach; Mr. John Chmil, Esq.; Lieutenant Reed Norwood, representing IAFF Local 1309; and, Ms. Jennifer Wheaton as recording secretary.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

MOTION: It was moved by Jim Roos and seconded by Leo Johnson to accept the agenda for the regular meeting of the West Metro Fire Protection District Civil Service Committee of July 9, 2020, as presented. The motion was voted upon and carried.

V. REVIEW OF MINUTES

MOTION: It was moved by Leo Johnson and seconded by Peggy Valdez to approve the minutes of the regular meeting of the Civil Service Committee dated June 11, 2020, as presented. The motion was voted upon and carried.

VI. REPORT OF THE FIRE CHIEF – D. Lombardi

The 2021 budget process has begun. The first round of budget submissions are due to Chief Krapf in August. Budget makers have been asked to seek efficiencies as they prepare their budgets. Preliminary revenue projections from property taxes appear to be stable.

Call volume has been about normal with 2-3 COVID-19 calls on average per shift. There have been a rise in cases in the state and in Jefferson County recently with people beginning to get out more in recent weeks. Spikes in cases and call volume as a result of the 4th of July holiday will be closely monitored. The personal protective equipment is currently in good supply, with some concerns for long-range access to the N95 masks.

Conditions in the District have been dry recently with hot and dry weather predicted in coming weeks. West Metro has limited the deployable wildland resources since the start of the COVID-19 pandemic. As Colorado's wildland fire season begins, we want to ensure that the necessary resources are kept close at hand.

VII. REPORT OF THE TRAINING CHIEF – K. Reichenbach

The training center will be opening in limited capacity to outside contracts beginning July 15, 2020.

The 2021 Training Division, Training Facility, and CSC budgets are currently in development.

The Training Center is at eleven years of age and is undergoing some repairs due to wear and tear.

Multi-company drills in the month of July include car fire and ladder training. In August, Engineer Bartlett will be presenting a hydraulics training event for engineers. Preparations for the September multi-company drills are underway with props in construction for class B burn scenarios.

VIII. REPORT OF LEGAL COUNSEL – J. Chmil, Esq.

Mr. Chmil has been assisting Chief Lombardi with recent open records requests. The general assembly just completed their session. A Gallagher Amendment appeal measure will be on the ballot in the fall.

IX. REPORT OF BOARD LIAISON – M. Williams

Mr. Williams reported on the June 16, 2020 board meeting. The next board meeting is scheduled for July 21, 2020.

Mr. Sherman asked Mr. Williams to extend his thanks to Board Member Jerry Cassel on behalf of the Committee for his time as board liaison to the CSC.

X. REPORT OF THE UNION – R. Norwood

The Annual Colorado Professional Fire Fighters meeting occurred via Zoom on June 23 and 24. President Mulcahy and Kevin Reichenbach attended a small in-person gathering on the second day of the event. Regular West Metro union meetings are occurring in-person at the Local 1309 Union Hall.

XI. REPORT OF THE RCS SUBCOMMITTEE – R. Norwood

The oral board process will be handled using an online platform called Spark Hire. 279 candidates have been selected to proceed to the oral board process where candidates will complete a recorded interview. Panels of West Metro assessors will score the recorded interviews. Lieutenant Norwood has been working with FirstIdea to formalize the process for the optional paramedic assessment portion of the interview for any paramedics who wish to take an online test for the opportunity to receive additional points to improve their overall score.

XII. FINANCIAL REPORT – K. Reichenbach

A. Budget Review

Captain Reichenbach reviewed the 2020 year-to-date budget.

XIII. OLD BUSINESS

A. 2020 Captain Exam

The testing process is progressing on schedule. The exam will occur on August 25, and assessment center will occur on August 26, and 27. President Sherman requested one or two Committee members to attend each component of the exam.

B. 2020 Lieutenant Exam

The testing process is progressing on schedule. The exam is scheduled for August 24. The assessment center is scheduled for September 14-18. President Sherman asked for two Committee members to attend each of the upcoming SME meetings.

C. 2020 Third Grade Fire Fighter Exam (19-02)

The exam is scheduled for September 8, 2020. President Sherman requested one or two Committee members to attend.

XIV. NEW BUSINESS

None.

XV. OTHER MATTERS

Mr. Igel requested to receive notifications for employee retirements in order for the Committee to honor and recognize those members during the ringing out ceremony on their final day of service.

XVI. EXECUTIVE SESSION

None.

XVII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Leo Johnson and seconded by Jim Roos to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 6:39 p.m.

Recording Secretary: /s/s/ Jennifer Wheaton
/s/ Don Sherman