

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
September 12, 2019

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Don Sherman at 6:02 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's Training Center, at 3535 S. Kipling Street, Lakewood, Colorado.

II. ROLL CALL

President Don Sherman	Present
Vice President Danny Turney	Present
Member Tom Coonley	Present
Member Susan Emsbo	Present
Member Dick Igel	Present
Member Leo Johnson	Present
Member Peggy Olivas	Present
Member Jim Roos	Absent
Member Joan Rosenberger	Present
Board Liaison Jerry Cassel	Present

Also present were Fire Chief Don Lombardi; Division Chief Dan Pfannenstiel; Lieutenant Reed Norwood, representing IAFF Local 1309; and, Ms. Jennifer Wheaton as recording secretary.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

The agenda was amended to remove the review of the minutes of the September 9, 2019 special meeting, as no meeting took place, and to remove Good of the Order as an item of business from this date forward.

MOTION: It was moved by Leo Johnson and seconded by Tom Coonley to accept the amended agenda to remove the review of the minutes of the September 9, 2019 special meeting, as no meeting took place, and to remove Good of the Order as an item of business from this date forward, for the regular meeting of the West Metro Fire Protection District Civil Service Committee of September 12, 2019, as presented. The motion was voted upon and carried.

V. REVIEW OF MINUTES

MOTION: It was moved by Tom Coonley and seconded by Leo Johnson to approve the minutes of the regular meeting of the Civil Service Committee dated August 8, 2019, as presented. The motion was voted upon and carried.

MOTION: It was moved by Dick Igel and seconded by Danny Turney to approve the minutes of the special meeting of the Civil Service Committee dated August 15, 2019, as presented. The motion was voted upon and carried.

MOTION: It was moved by Leo Johnson and seconded by Tom Coonley to approve the minutes of the special meeting of the Civil Service Committee dated August 26, 2019, as presented. The motion was voted upon and carried.

MOTION: It was moved by Danny Turney and seconded by Joan Rosenberger to approve the minutes of the special meeting of the Civil Service Committee dated August 28, 2019, as presented. The motion was voted upon and carried.

VI. REPORT OF THE FIRE CHIEF – D. Lombardi

The 2020 budget will be presented at the board of directors meeting on October 15, 2019.

Chief Lombardi will present a methodology to account for the changes in the residential assessment rate at the September 24, 2019 board meeting.

Chief Lombardi provided an update and addressed rumors on the status of the Arvada Fire Protection District.

VII. REPORT OF THE TRAINING CHIEF – D. Pfannenstiel

The summer multi-company drills are complete. The Training Division is preparing for the fall 2019 multi-company drills consisting of rapid intervention training, firefighter survival, 2½-inch hose movement with an EMS component.

The 2019 engineer exam is complete.

Grade point average evaluations of the recruit academy will occur after 30 days in session. Recruits are required to maintain a GPA of 80% for continuation in the academy.

Development of the 2020 training calendar has started, including the early planning for the 2020 captain exam.

VIII. REPORT OF LEGAL COUNSEL – C. Tallerico, Esq.

None.

IX. REPORT OF BOARD LIAISON – J. Cassel

Mr. Cassel reported on the August 13, 2019 board meeting. The next board meeting is scheduled for September 24, 2019.

Mr. Cassel encouraged the CSC Committee members to attend the 2019 Family Fire Muster on September 28, 2019.

X. REPORT OF THE UNION – R. Norwood

The Colorado 9/11 Stair Climb event was held on September 11, 2019 at Red Rocks Amphitheater. The event was well attended and raised over \$100,000.

The 33rd IAFF Fallen Fire Fighter Memorial service will be held September 21, 2019, in Colorado Springs. Engineer Aaron Lybarger will be added to the Wall of Honor. Local 1309 will host a barbeque immediately following the memorial ceremony. West Metro board members, employees, families, and friends are encouraged to attend.

The 32nd Annual Firefighter Chili Cook-Off will be held September 27, 2019, from 10:00 a.m. – 4:00 p.m. at Larimer Square in Downtown Denver. Proceeds go to the Colorado Muscular Dystrophy Association.

XI. REPORT OF THE RCS SUBCOMMITTEE – R. Norwood

The application period for the firefighter hiring process opens October 1, 2019 and will be extended through January 31, 2020, to allow for a longer recruitment opportunity. The written exam is scheduled for February 29, 2020. The physical ability test will be scheduled shortly after the written exam. Oral boards will occur in March and April 2020.

XII. FINANCIAL REPORT – D. Pfannenstiel

a. Budget Review

Chief Pfannenstiel reported on the year-to-date Civil Service Committee budget.

XIII. OLD BUSINESS

A. 2019 Engineer Exam – One protest form was submitted after the engineer exam that was more of a commentary/feedback. Lieutenant Norwood will respond to the candidate with the response to the comments.

1. Ratify the Final Scores

Tabled to the October 10, 2019 meeting.

B. Rules and Regulations – Second Reading of Proposed Changes

MOTION: It was moved by Leo Johnson and seconded by Dick Igel to approve the second reading and accept the proposed changes to the Civil Service Committee Rules and Regulations as of September 12, 2019. The motion was voted upon and carried.

XIV. NEW BUSINESS

Recruit class 18-02 third grade written exam will be held on September 16, 2019, at 8:00 a.m. at the Training Center. Mr. Johnson will attend.

XV. OTHER MATTERS

None.

XVI. GOOD OF THE ORDER

None.

XVII. EXECUTIVE SESSION

None.

XVIII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Danny Turney and seconded by Susan Emsbo to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 7:06 p.m.

Recording Secretary: /s/ Jennifer Wheaton
/s/ Don Sherman