

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
August 8, 2019

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Don Sherman at 6:03 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's Training Center, at 3535 S. Kipling Street, Lakewood, Colorado.

II. ROLL CALL

President Don Sherman	Present
Vice President Danny Turney	Absent - Excused
Member Tom Coonley	Present
Member Susan Emsbo	Absent - Excused
Member Dick Igel	Absent - Excused
Member Leo Johnson	Present
Member Peggy Olivas	Present
Member Jim Roos	Present
Member Joan Rosenberger	Present
Board Liaison Jerry Cassel	Present

Also present were Captain John Grothe; Lieutenant Reed Norwood, representing IAFF Local 1309; and, Ms. Jennifer Wheaton as recording secretary.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

MOTION: It was moved by Leo Johnson and seconded by Tom Coonley to accept the agenda for the regular meeting of the West Metro Fire Protection District Civil Service Committee of August 8, 2019, as presented. The motion was voted upon and carried.

V. REVIEW OF MINUTES

MOTION: It was moved by Tom Coonley and seconded by Leo Johnson to approve the minutes of the regular meeting of the Civil Service Committee dated July 11, 2019, as presented. The motion was voted upon and carried.

VI. REPORT OF THE FIRE CHIEF – D. Lombardi

None.

VII. REPORT OF THE TRAINING CHIEF – J. Grothe

The 2020 budgets are complete.

The 2019 engineer exam is in progress. Preparations for the assessment center are nearly complete. Lieutenant Grothe is anticipating the practical portion of the exam to be complete within two days. Two of the 19 applicants have withdrawn from the process.

VIII. REPORT OF LEGAL COUNSEL – C. Tallerico, Esq.

Ms. Tallerico was excused.

President Sherman reported that the 2019 legislative session summer update will be distributed to CSC members via email.

A hand out titled, “Meeting or No Meeting?” was distributed to Committee members with scenarios that illustrate the definition of a meeting in various circumstances.

IX. REPORT OF BOARD LIAISON – J. Cassel

Mr. Cassel reported on the July 16, 2019 board meeting. The next board meeting is scheduled for August 13, 2019.

X. REPORT OF THE UNION – R. Norwood

The 50th Annual Carnation Festival in Wheat Ridge will occur on August 9 and 10, 2019. West Metro firefighters and families volunteer to serve spaghetti at the event in exchange for a donation to the Colorado Professional Fire Fighters Foundation to assist firefighters and their families in the state of Colorado who are in need.

West Metro Fire Rescue will participate in the annual Fill the Boot Campaign on Labor Day weekend, August 30 – September 2, 2019. West Metro firefighters will collect contributions to support the Muscular Dystrophy Association throughout the weekend, with a goal of surpassing the 2018 collection of \$105,000.

Two union representatives will attend the Redmond Health and Safety Symposium in Nashville, August 18-22, 2019.

XI. REPORT OF THE RCS SUBCOMMITTEE – R. Norwood

The RCS met to establish a timeline of events for an anticipated August 2020 academy. The application period will open in October 2019. The committee is exploring various recruiting efforts, and is considering the possibility of lengthening the application window beyond the traditional 30-60 days in an attempt to attract more applicants.

XII. FINANCIAL REPORT – J. Grothe

A. Budget Review

The year-to-date CSC budget was distributed.

XIII. OLD BUSINESS

A. 2019 Engineer Exam

The written exam is scheduled for Monday, August 12, 2019, at 9:00 a.m. The results of the written exam will be available August 15, 2019, at 12:00 p.m. A special meeting will be held to ratify the results of the exam at 4:30 p.m.

The pumping phase of the exam will occur August 26-28, 2019. Assessors will be trained on August 26, and pumping will occur August 27 and 28, 2019. The driving phase of the exam is scheduled for September 10-11, 2019.

B. Rules and Regulations – First Reading of Proposed Changes (tabled at June meeting)

Mr. Sherman and Ms. Olivas conducted the first reading of the proposed changes to the Civil Service Committee Rules and Regulations.

MOTION: It was moved by Jim Roos and seconded by Leo Johnson to approve the first reading of the proposed changes to the Civil Service Committee Rules and Regulations. The motion was voted upon and carried.

XIV. NEW BUSINESS

None.

XV. OTHER MATTERS

None.

XVI. GOOD OF THE ORDER

None.

XVII. EXECUTIVE SESSION

None.

XVIII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Tom Coonley and seconded by Joan Rosenberger to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 6:55 p.m.

Recording Secretary: /s/ Jennifer Wheaton
/s/ Don Sherman