

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
July 11, 2019

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Don Sherman at 6:03 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's Training Center, at 3535 S. Kipling Street, Lakewood, Colorado.

II. ROLL CALL

President Don Sherman	Present
Vice President Danny Turney	Present
Member Tom Coonley	Present
Member Susan Emsbo	Present
Member Dick Igel	Present
Member Leo Johnson	Present
Member Peggy Olivas	Present
Member Jim Roos	Absent
Member Joan Rosenberger	Present
Board Liaison Jerry Cassel	Present

Also present were Fire Chief Don Lombardi; Captain John Grothe; Ms. Cathy Tallerico, Esq.; Lieutenant Reed Norwood, representing IAFF Local 1309; and, Ms. Jennifer Wheaton as recording secretary.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

MOTION: It was moved by Leo Johnson and seconded by Danny Turney to accept the agenda for the regular meeting of the West Metro Fire Protection District Civil Service Committee of July 11, 2019, as presented. The motion was voted upon and carried.

V. REVIEW OF MINUTES

MOTION: It was moved by Leo Johnson and seconded by Tom Coonley to approve the minutes of the regular meeting of the Civil Service Committee dated June 13, 2019, as presented. The motion was voted upon and carried.

VI. REPORT OF THE FIRE CHIEF – D. Lombardi

The 2020 budget process is progressing. All division chiefs/directors have submitted budgets to Chief Krapf for review. The next step in the process is to review justifications for the budgets and assess how each budget item aligns with the priorities of the Strategic Plan.

The residential assessment rate is decreasing from 7.2% to 7.15%. We will adjust the mil levy to compensate for the loss of revenue.

VII. REPORT OF THE TRAINING CHIEF – J. Grothe

The Training Division is currently conducting multi-company Class B foam evolution drills. Two-thirds of the department have successfully completed the training. During the month of August 2019, Enter, Isolate, & Search Drills (EIS) with an EMS component will occur. October and November 2019, additional multi-company drills are planned with a focus on firefighter safety, including rapid intervention and bailout drills.

Recruit academy class 19-02 will begin August 1, 2019. The recruit class will consist of 14 recruits from West Metro Fire Rescue, and 10 additional recruits from the Arvada and Castle Rock fire departments. The next recruit academy is planned for fall of 2020.

Upcoming examination processes include a captain exam in the first quarter 2020, and a lieutenant exam in the third quarter 2020.

IPad simulation trainings are ongoing for district chiefs, incumbent officers, and acting officers.

VIII. REPORT OF LEGAL COUNSEL – C. Tallerico, Esq.

A legislative update will be distributed at the next meeting.

IX. REPORT OF BOARD LIAISON – J. Cassel

Mr. Cassel reported on the June 18 board meeting. The next board meeting is scheduled for July 16, 2019.

X. REPORT OF THE UNION – R. Norwood

The 19-01 recruit class was sworn in during the last union meeting.

The Annual West Metro Professional Fire Fighters Golf Tournament will be held at Arrowhead Golf Course on July 26. Proceeds benefit the Colorado Professional Fire Fighters Foundation to assist firefighters and their families in the state of Colorado who are in need.

XI. REPORT OF THE RCS SUBCOMMITTEE – R. Norwood

The fall academy 19-02 will be the last class hired from our current hiring list. The next hiring process will begin in late 2019, with applications opening up in November and December 2019, and the testing process beginning January through early April 2020. This process will establish a new list in preparation for the fall 2020 academy. RFPs for the entrance exam will begin soon.

Recruitment efforts include the development of a new recruitment video, and increased presence at recruitment fairs.

XII. FINANCIAL REPORT – J. Grothe

A. Budget Review

A copy of the year-to-date budget was provided in the meeting packet.

XIII. OLD BUSINESS

A. Rules and Regulations – First Reading of Proposed Changes – Tabled to August Meeting

XIV. NEW BUSINESS

A. Certify the Top Three Names from the Eligibility Registers for the Rank of Lieutenant and the Top Three Names for the Rank of Engineer

MOTION: It was moved by Danny Turney and seconded by Dick Igel to certify the top three names from the eligibility register for the rank of lieutenant (S. Lefebvre, J. Griggs, C. Zebroski) and the top two names from the eligibility register for the rank of engineer (T. Jorgensen, C. Thieman). The motion was voted upon and carried.

XV. OTHER MATTERS

CSC members should contact Kim Brewer if interested in attending the Special Districts Associations conference.

XVI. GOOD OF THE ORDER

None.

XVII. EXECUTIVE SESSION

None.

XVIII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Danny Turney and seconded by Tom Coonley to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 7:53 p.m.

Recording Secretary: /s/ Jennifer Wheaton
/s/ Don Sherman