

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Special Meeting
Monday, March 18, 2019

I. CALL TO ORDER

The special meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Don Sherman at 12:10 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's Training Center, at 3535 S. Kipling Street, Lakewood, Colorado.

II. ROLL CALL

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|-----------------------------|---------------------------------|
| President Don Sherman | Present |
| Vice President Danny Turney | Present – Arrived at 12:45 p.m. |
| Member Tom Coonley | Absent - Excused |
| Member Susan Emsbo | Absent - Excused |
| Member Dick Igel | Present |
| Member Leo Johnson | Absent - Excused |
| Member Peggy Olivas | Absent - Excused |
| Member Jim Roos | Present |
| Member Joan Rosenberger | Absent - Excused |

Also present were Vicki Quintero Brashear of CPS, Division Chief Dan Pfannenstiel, SMEs Chief Scott Rogers, Chief Jay Jackson, Chief Keith Schneider, and Lieutenant Reed Norwood.

Assessors present:

Cindy Anderson, Aurora Fire Department
Chad Burdof, Denver Fire Department
Jon Adams, South Metro Fire Rescue
Todd Hyatt, Arvada Fire Protection District
Dave Rocco, Colorado Springs Fire Department
Chris Major, South Metro Fire Rescue
Donn Bower, Denver Fire Department
Tim DeLeon, Colorado Springs Fire Department
Ed Loar, Lakewood Police Department
Brysen Garrison, Thornton Fire Department

III. ASSESSOR TRAINING

Assessor training for the assistant chief assessment center was conducted by CPS Vicki Quintero Brashear.

IV. RECESS

MOTION: At approximately 2:15 p.m., it was moved by Dick Igel and seconded by Jim Roos to recess the meeting until Tuesday, March 19th at 8:00 a.m. The motion was voted upon and carried.

V. CALL TO ORDER

The special meeting of the West Metro Fire Protection District Civil Service Committee was reconvened by Vice President Danny Turney at 8:00 a.m. on March 19, 2019.

VI. ROLE CALL

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|-----------------------------|---------------------------------|
| President Don Sherman | Absent - Excused |
| Vice President Danny Turney | Present |
| Member Tom Coonley | Present |
| Member Susan Emsbo | Present |
| Member Dick Igel | Present - left 12:15 p.m. |
| Member Leo Johnson | Absent - Excused |
| Member Peggy Olivas | Present |
| Member Jim Roos | Present – arrived at 11:30 a.m. |
| Member Joan Rosenberger | Absent - Excused |

Also present were Vicki Quintero Brashear of CPS, Division Chief Dan Pfannenstiel, and SME Chief Scott Rogers.

Assessors present:

- Donn Bower, Denver Fire Department
- Tim DeLeon, Colorado Springs Fire Department
- Ed Loar, Lakewood Police Department
- Brysen Garrison, Thornton Fire Department

VII. ASSISTANT CHIEF ASSESSMENT CENTER

The assessment center exercises for assistant chief were conducted for ten candidates.

VIII. 3RD GRADE FIREFIGHTER EXAM (Class 18-01)

1. Ratify Final Scores

MOTION: It was moved by Susan Emsbo and seconded by Dick Igel to ratify the final scores of the 3rd grade firefighter exam (class 18-01) as presented. The motion was voted upon and carried.

IX. 2019 ENGINEER EXAM

1. Contractor Selection

MOTION: It was moved by Jim Roos and seconded by Tom Coonley to award the contract to CPS to conduct the 2019 engineer exam. The motion was voted upon and carried.

X. RECESS

MOTION: At approximately 3:30 p.m., it was moved by Peggy Olivas and seconded by Susan Emsbo to recess the meeting until Wednesday, March 20th at 8:00 a.m. The motion was voted upon and carried.

XI. CALL TO ORDER

The special meeting of the West Metro Fire Protection District Civil Service Committee was reconvened by Vice President Danny Turney at 8:00 a.m. on March 20, 2019.

XII. ROLE CALL

| | |
|-----------------------------|---------------------------------|
| President Don Sherman | Absent - Excused |
| Vice President Danny Turney | Present |
| Member Tom Coonley | Absent - Excused |
| Member Susan Emsbo | Present – arrived at 12:15 p.m. |
| Member Dick Igel | Present – left at 12:15 p.m. |
| Member Leo Johnson | Absent - Excused |
| Member Peggy Olivas | Present |
| Member Jim Roos | Present |
| Member Joan Rosenberger | Absent - Excused |

Also present were Vicki Quintero Brashear of CPS, Division Chief Dan Pfannenstiel, and SME Chief Scott Rogers.

Assessors present:

Cindy Anderson, Aurora Fire Department
Chad Burdof, Denver Fire Department
Jon Adams, South Metro Fire Rescue
Todd Hyatt, Arvada Fire Protection District
Dave Rocco, Colorado Springs Fire Department
Chris Major, South Metro Fire Rescue

XIII. ASSISTANT CHIEF ASSESSMENT CENTER

The assessment center exercises for assistant chief were conducted for eight candidates.

XIV. RECESS

MOTION: At approximately 4:45 p.m. it was moved by Jim Roos and seconded by Susan Emsbo to recess the meeting until Thursday, March 21st at 8:00 a.m. The motion was voted upon and carried.

XV. CALL TO ORDER

The special meeting of the West Metro Fire Protection District Civil Service Committee was reconvened by Vice President Danny Turney at 8:00 a.m. on March 21, 2018.

XVI. ROLE CALL

| | |
|-----------------------------|------------------|
| President Don Sherman | Absent - Excused |
| Vice President Danny Turney | Present |
| Member Tom Coonley | Absent - Excused |
| Member Susan Emsbo | Absent - Excused |
| Member Dick Igel | Present |
| Member Leo Johnson | Absent - Excused |
| Member Peggy Olivas | Present |
| Member Jim Roos | Absent - Excused |
| Member Joan Rosenberger | Absent - Excused |

Also present were Vicki Quintero Brashear of CPS, Division Chief Dan Pfannenstiel, and SME Chief Scott Rogers.

Assessors present were:

Cindy Anderson, Aurora Fire Department
Chad Burdof, Denver Fire Department
Jon Adams, South Metro Fire Rescue
Todd Hyatt, Arvada Fire Protection District
Dave Rocco, Colorado Springs Fire Department
Chris Major, South Metro Fire Rescue

XVII. ASSISTANT CHIEF ASSESSMENT CENTER

The assessment center exercises for assistant chief were conducted for two candidates.

XVIII. ADJOURNMENT

MOTION: There being no further business to be conducted it was moved by Dick Igel and seconded by Peggy Olivas to adjourn the special meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 11:00 a.m.

Recording Secretary: /s/ Danny Turney