

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
October 18, 2018

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Don Sherman at 6:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's Training Center, at 3535 S. Kipling Street, Lakewood, Colorado.

II. ROLL CALL

President Don Sherman	Present
Vice President Danny Turney	Absent - Excused
Member Tom Coonley	Present
Member Susan Emsbo	Present
Member Dick Igel	Absent - Excused
Member Leo Johnson	Present
Member Peggy Olivas	Present
Member Jim Roos	Present
Member Joan Rosenberger	Present
Board Liaison Wendy Volmer	Present

Also present were Fire Chief Don Lombardi; Division Chief Dan Pfannenstiel; Lieutenant Reed Norwood, representing IAFF Local 1309; and, Ms. Kim Brewer as recording secretary.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

MOTION: It was moved by Leo Johnson and seconded by Susan Emsbo to accept the agenda for the regular meeting of the West Metro Fire Protection District Civil Service Committee of October 18, 2018, as presented. The motion was voted upon and carried.

V. REVIEW OF MINUTES

A. August 9, 2018 Regular Meeting

MOTION: It was moved by Leo Johnson and seconded by Tom Coonley to approve the minutes of the regular meeting of the Civil Service Committee dated August 9, 2018, as presented. The motion was voted upon and carried.

B. August 28, 2018 Special Meeting

MOTION: It was moved by Tom Coonley and seconded by Jim Roos to approve the minutes of the special meeting of the Civil Service Committee dated August 28, 2018, as presented. The motion was voted upon and carried.

C. September 5, 2018 Special Meeting

MOTION: It was moved by Jim Roos and seconded by Leo Johnson to approve the minutes of the special meeting of the Civil Service Committee dated September 5, 2018, as presented. The motion was voted upon and carried.

D. September 6, 2018 Special Meeting

MOTION: It was moved by Tom Coonley and seconded by Leo Johnson to approve the minutes of the special meeting of the Civil Service Committee dated September 6, 2018, as presented. The motion was voted upon and carried.

E. September 24-27, 2018 Special Meeting

MOTION: It was moved by Joan Rosenberger and seconded by Tom Coonley to approve the minutes of the special meeting of the Civil Service Committee dated September 24-27, 2018, as presented. The motion was voted upon and carried.

VI. REPORT OF THE FIRE CHIEF – D. Lombardi

The 2019 balanced budget was presented to the board of directors on Tuesday. Hiring has been curtailed until after the election. If the ballot issue does not pass, staffing and service levels will be cut drastically.

The board of directors passed a resolution in support of ballot issue 7C. There is a campaign committee called Live-Saving Alliance (livesavingalliance.com). The District put out a fair and balanced statement on the website. Ballots went out October 15th, and blue books and white books have been mailed as well.

VII. REPORT OF THE TRAINING CHIEF – D. Pfannenstiel

The academy is finishing Driver Operator I this week which launches them into Hazardous Materials Compliance which is a prerequisite for the Firefighter 1 test the second week of November. The Firefighter 2 test is the third week of November, and graduation will be November 30th at Faith Bible Chapel at 64th and Ward in Arvada.

We are two-thirds of the way through the active threat training with the Lakewood Police Department, Wheat Ridge Police Department, and Jefferson County Sheriff's Department. Multi-casualty incident training will take place during the remainder of October and November at the Training Center.

The District and the union are collaborating on workplace respect training which will be given to all chiefs, union leadership and HR leadership in November by attorney Julie Pate. All other employees will go through the training early next year.

VIII. REPORT OF LEGAL COUNSEL – C. Tallerico, Esq.

None.

IX. REPORT OF BOARD LIAISON – P. Feely

The board extended the Assistant Chiefs Working Agreement as is, and are going to extend the mediation part of the Working Agreement with the union to allow us to extend the Agreement until the early part of next year to see what the results of the election are. Chief Doug Hutchinson was presented with his Executive Fire Officer certification from the National Fire Academy. And we've been diligently working on the Gallagher/TABOR issue.

X. REPORT OF THE UNION – R. Norwood

The union has been involved in the campaign process since September. Members are out every day of the week canvassing neighborhoods in support of 7C. It's a targeted campaign focusing on voters who have supported West Metro in the past. We have identified approximately 40,000 homes in the District and have made contact with approximately 25,000 so far.

The Annual Chili Cook-Off was held October 5th in Larimer Square.

XI. REPORT OF THE RCS SUBCOMMITTEE – R. Norwood

None.

XII. FINANCIAL REPORT – D. Pfannenstiel

A. Budget Review

Chief Pfannenstiel distributed and reviewed the 2018 Civil Service Committee budget to date.

XIII. OLD BUSINESS

A. 2018 Lieutenant Exam

1. Ratify Final Results

MOTION: It was moved by Jim Roos and seconded by Peggy Olivas to ratify the results of the 2018 lieutenant exam as presented, and establish an eligibility register for the rank of lieutenant effective October 18, 2018 through October 17, 2020. The motion was voted upon and carried.

B. 2019 Assistant Chief Exam

1. Contractor

Mr. Sherman sent a draft of the RFP for the assistant chief exam to Chief Pfannenstiel for review today. The RFP will be sent out to the same list of contractors as for the lieutenant exam.

2. Reading List

MOTION: It was moved by Tom Coonley and seconded by Leo Johnson to approve the assistant chief exam reading list as presented for posting. The motion was voted upon and carried.

XIV. NEW BUSINESS

A. Certify the Top Three Names from the Eligibility Register for the Rank of Captain and the Top Three Names from the Eligibility Register for the Rank of Lieutenant

MOTION: It was moved by Joan Rosenberger and seconded by Peggy Olivas to certify the top three names (Dustin Horn, Dan Wenger, Andy Jensen) from the Eligibility Register for the rank of captain, and the top three names (Stephen Orr, Luke Bazacas, Patrick Berry) from the Eligibility Register for the rank of lieutenant. The motion was voted upon and carried.

XV. OTHER MATTERS

None.

XVI. GOOD OF THE ORDER

The board of directors and Civil Service Committee holiday celebration is Monday, December 10th at 6:00 p.m. at 240 Union. Please RSVP to Kim by December 3rd.

XVII. EXECUTIVE SESSION

None.

XVIII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Joan Rosenberger and seconded by Jim Roos to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 6:58 p.m.

Recording Secretary: /s/s/ Kim Brewer
/s/ Don Sherman