

## RECORD OF PROCEEDINGS

---

West Metro Fire Protection District  
Board of Directors Meeting  
January 28, 2016

### I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:12 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

### II. ROLL CALL

President Pam Feely	Present
Vice President Kristina Moeder	Present
Secretary Wendy Volmer	Present via conference call
Treasurer Cassie Stenstrom	Present
Director Tony Gonzalez	Absent
Director Marta Murray	Absent
Director Mike Munden	Present

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Adele Reester, Esq.; Lieutenant Mike Frainier, representing IAFF Local #1309; and, Ms. Kim Brewer as recording secretary.

### III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

### IV. PUBLIC COMMENT

None.

### V. REVIEW OF MINUTES

**MOTION:** It was moved by Cassie Stenstrom and seconded by Kristina Moeder to approve the minutes of the regular meeting of the board of directors dated December 8, 2015, as presented. The motion was voted upon and carried.

**MOTION:** It was moved by Cassie Stenstrom and seconded by Kristina Moeder to approve the minutes of the regular meeting of the board of directors dated December 9, 2015, as presented. The motion was voted upon and carried.

## VI. REPORTS

### A. Report of the Fire Chief – Fire Chief Don Lombardi

#### 1. Finance Division Update

##### a. November Financial Statements

Ms. Aragon distributed and reviewed the November financial statements which will be brought to the board for approval at the February board meeting.

##### b. Preliminary December Financial Statements

Ms. Aragon also distributed and reviewed the preliminary December financial statements, which will be brought to the board for approval after completion of the year-end close out.

##### c. Review of Bond Refinance

Mr. Bryan Stelmack from Stifel distributed and reviewed a presentation on the opportunity to refinance the District's outstanding Series 2007 Bonds, which could save the District approximately \$881,965. Completion of the refinancing could be accomplished by the end of March if approved at the March board meeting. Following discussion, Chief Lombardi requested and received consensus from the board to pursue refinancing of the District's outstanding Series 2007 Bonds.

#### 2. Accreditation Update

##### a. Acceptance of 3<sup>rd</sup> Annual Compliance Report

West Metro's 3<sup>rd</sup> Annual Compliance Report was accepted unanimously by the CFAI Commissioners on November 18, 2015.

#### 3. Lieutenant Reinstatement Register

##### a. Ben Tennesen – Effective February 1, 2016

Firefighter Ben Tennesen will be reinstated as lieutenant effective February 1, 2016.

4. Metro Fire Training Center – Littleton and Englewood

West Metro is a one-quarter owner of the Metro Fire Training Center along with South Metro Fire, Englewood Fire and Littleton Fire. Littleton would like to buy out both West Metro and South Metro; however, Chief Armstrong has indicated that both agencies owe back operational costs. Although the District provided a TABOR non-appropriation notice several years ago, the parties discussed potential negotiations of buying out of the agreement.

Ms. Reester advised that further discussion regarding negotiations take place in executive session. The board gave Chief Lombardi consensus to continue discussions with Chief Armstrong.

B. Administration – Deputy Chief Mark Krapf

1. Administration Update

None.

C. Operations – Deputy Chief Scott Rogers

1. Operations Update

Chief Rogers updated the board on the recent Denver double fatality fire. One of our medic crews was the first on scene. There were confirmed reports of parties trapped and when they arrived, it was confirmed that there were people inside. Our two firefighter paramedics bunked up and were headed into the house without a hose line. Denver's pumper pulled up, pulled a hose line, and they went in together. The fire was so bad and so hot a couple of Denver firefighters were injured and it burned and damaged one of our guys' facemask as well as some of Denver's. This is a perfect example of our risk benefit analysis - risk a lot to save a lot.

D. Life Safety – Deputy Chief Bruce Kral

Comprehensive Project Report

E. Other Matters

Chief Lombardi, Chief Krapf and Kim Brewer will be in Florida at the 2016 Accreditation Excellence Conference March 14 – 18, 2016, so the March 15<sup>th</sup> board meeting is being rescheduled to Thursday, March 24<sup>th</sup>.

F. Report of Legal Counsel – Adele Reester, Esq.

The 2016 legislative session is under way. House Bill 16-1088 has been introduced which would essentially allow fire districts to impose impact fees on new developments. Ms. Reester will continue to monitor this bill as well as any other proposed legislation that will impact the District.

G. Report of the President – President Pam Feely

Ms. Feely reported that her appointment to FPPA should be accepted as early as next week.

H. Treasurer’s Report – Treasurer Cassie Stenstrom

None.

I. Report of the Union – Lieutenant Mike Frainier

None.

J. Report of Civil Service Committee – Secretary Wendy Volmer

Secretary Volmer reported on the January 14, 2016, CSC meeting. The next CSC meeting is scheduled for February 11, 2016.

## VII. OLD BUSINESS

A. Designation of Posting Places – Chief Don Lombardi

**MOTION: It was moved by Cassie Stenstrom and seconded by Mike Munden to approve and authorize continuation of posting public notices and agendas of the West Metro Fire Protection District’s board of directors meetings on the West Metro Fire Protection District website; at all 15 fire stations; the Lakewood public library; Jefferson County offices; Douglas County offices; and, the main lobby of the administration building of West Metro Fire Protection District. The motion was voted upon and carried.**

B. Resolution 2016-01 – Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election – Fire Chief Don Lombardi

**MOTION: It was moved by Cassie Stenstrom and seconded by Kristina Moeder to approve Resolution 2016-01 appointing Kim Brewer as designated election official and Kathryn Holter as the assistant designated election official, and authorizing designated election official to cancel election. The motion was voted upon and carried.**

C. SCBA Project Expenditure – Fire Chief Don Lombardi

**MOTION: It was moved by Mike Munden and seconded by Kristina Moeder to approve the purchase of proposed SCBA equipment funded from the District's general obligation bond, committed funds from the 2016 capital improvement plan, and AFG grant award for the total amount of \$1,136,400. The motion was voted upon and carried.**

D. Wheat Ridge – Fire Chief Don Lombardi

Chief Lombardi, Chief Olme, Chief Greer from Arvada Fire Protection District, and Chief Fletcher from Fairmount Fire Protection District, attended the Wheat Ridge City Council meeting last Monday, where the Wheat Ridge City Council approved a resolution to support the merger between West Metro Fire Protection District and Wheat Ridge Fire Protection District. Along with that, they will then release their contract so that West Metro can begin providing EMS for Wheat Ridge. Arvada will provide EMS in their area with the city of Wheat Ridge as will Fairmount.

1. Options for Merger

There are three options for the merger with Wheat Ridge: 1. Consolidation Election; 2. Inclusion-Dissolution Election; and, 3. Administrative Property Transfer. Legal Counsel for both districts as well as both fire chiefs, recommend Option 2, Inclusion-Dissolution Election.

2. IGA

A rough draft of the IGA is with Wheat Ridge's legal counsel. There is a meeting next Tuesday with Wheat Ridge to obtain their feedback and continue moving forward. We anticipate that the draft IGA will be to both boards prior to the March 2<sup>nd</sup> joint special meeting so that both boards can review and any questions can be addressed at that meeting. Both boards could approve at their respective March board meetings, with an effective date of April 1<sup>st</sup>.

3. Timeline

The recommendation for Inclusion-Dissolution Election includes a timeline that allows the IGA to be entered into and West Metro would begin immediately providing services for Wheat Ridge; incorporate Wheat Ridge into West Metro; and hold the election in October. Services would begin in April. If and when the election is successful, the dissolution would occur and West Metro would extend their boundaries. If the election were not to be successful, services provided to Wheat Ridge would continue through the IGA.

**MOTION: It was moved by Cassie Stenstrom and seconded by Kristina Moeder to direct Chief Lombardi to pursue the Inclusion-Dissolution Election option and a related IGA, including the provision of services, with Wheat Ridge Fire Protection District. The motion was voted upon and carried.**

E. Jeffcom IGA Discussion

Chief Lombardi reviewed the Jeffcom IGA draft which will be brought to the board for approval at the February board meeting.

**VIII. NEW BUSINESS**

None.

**IX. BOARD BRIEFS**

A. 2016 Medic Unit Purchases – Deputy Chief Mark Krapf

Chief Krapf discussed the recommendation to purchase three medic units in 2016, which will be brought to the board for approval at the February meeting.

B. 2016 Rescue Pumper Purchase – Fire Chief Don Lombardi

Chief Lombardi discussed the recommendation to purchase a rescue pumper in 2016, which will be brought to the board for approval at the February meeting.

**X. OTHER MATTERS**

None.

**XI. EXECUTIVE SESSION**

None.

**XII. ADJOURNMENT**

**MOTION: There being no further business to be presented it was moved by Cassie Stenstrom and seconded by Kristina Moeder to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.**

The meeting adjourned at 9:20 p.m.

Recording Secretary: /s/ Kim Brewer  
/s/ Wendy Volmer