

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
February 18, 2020

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Cassie Tanner at 6:30 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Cassie Tanner	Present
Vice President Marta Murray	Present
Secretary Jerry Cassel	Present
Treasurer Mike Feeley	Present
Director Pam Feely	Present
Director Kristina Moeder	Present
Director Wendy Volmer	Absent

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Adele Reester, Esq.; Firefighter Mike Mulcahy, representing IAFF Local #1309; Ms. Glenda Aragon; and, Ms. Jennifer Wheaton as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Tanner led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. REVIEW OF MINUTES

MOTION: It was moved by Pam Feely and seconded by Jerry Cassel to approve the minutes of the regular meeting of the board of directors dated January 21, 2020, with changes to I - Call to Order, amending Cassie Tanner as the Vice President to Marta Murray as the Vice President who called the meeting to order. The motion was voted upon and carried.

V. PROMOTIONS

- A. Promote Jared Baughn to the Rank of Engineer – Fire Chief Don Lombardi

MOTION: It was moved by Marta Murray and seconded by Pam Feely to promote Jared Baughn to the rank of engineer, effective January 7, 2020. The motion was voted upon and carried.

VI. OATH OF OFFICE FOR ENGINEER JARED BAUGHN

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VII. PUBLIC COMMENT

None.

VIII. REPORTS

- A. Report of the Fire Chief – Fire Chief Don Lombardi

1. Firefighter/Paramedic Dan Moran Funeral

Chief Lombardi remarked on the funeral arrangements for Firefighter/Paramedic Dan Moran that were held on February 17, 2020 at Red Rocks Church in Arvada. He recognized Chief Krapf, Chief Olme, Firefighter/Paramedic Chris Trost, and Lieutenant Jeff Delgado for their outstanding work in organizing a very meaningful and heartfelt ceremony. He thanked those who assisted during the services, making the memorial very special for Dan's family and all in attendance.

2. US&R Update

Chief Lombardi was in Washington D.C. in early February to attend federal budget meetings. As in previous years, US&R was approved for a \$35M budget. Overall costs suggest that the budget would better supported at \$50M. Chief Lombardi will work to reflect this increased budgetary need moving forward.

3. Finance Division Update

- a. Preliminary December 2019 Financial Statements

Ms. Aragon distributed and reviewed the preliminary December 2019 financial statements which will be brought to the board for approval at the March meeting.

4. Accreditation Update

The Annual Compliance Report (ACR) #3 is nearly complete with Chief Aseltine handling the final details. During the Excellence Conference in March, West Metro will make a request to the Center for Public Safety Excellence to waive the requirement for West Metro to complete the 4th and final ACR. Due to the timing of the early reaccreditation that will be moved to March 2022, the final ACR for this accreditation cycle could more appropriately be handled during the reaccreditation process.

Chief Lombardi reported that the Strategic Planning Team continues to meet and develop updates to the Strategic Plan.

5. Camp Ember 2020

Firefighter/Paramedic Lakota Beckhorn was present to report on Camp Ember - The joint-effort (West Metro and Arvada), immersive camp, is designed for teenaged girls between the ages of 16 – 18. The goal of Camp Ember is to teach teamwork, leadership, courage, and strength to girls in the community; and to encourage them to pursue any career goal. The program has shown to be a transforming experience for the participants, revealing the girls' potential, and demonstrating to them that they are welcome in this workforce. The camp is operated by community female firefighters and can accommodate up to 16 participants for the 4-day, 3-night camp; with overnight accommodations at Colorado Christian University. Taught like a mini-academy, and held jointly between the Arvada and West Metro training facilities, the program includes physical training, forcible entry, extrication, breathing through an SCBA, and fire training. The feedback about the program has been exceptional from the participants and parents of participants. While this program is not intended to be a recruitment tool, several of the past camp attendees have gone on to pursue careers in the fire service. In 2019, several camp graduates volunteered at the Annual Family Fire Muster to offer demonstrations and be available to interact with the young children at the event; modeling firefighting as a career choice for women. The 4th Annual Camp Ember is accepting applications through February 29, 2020 for the June 4 – 7, 2020 camp session.

B. Administration – Deputy Chief Mark Krapf

None.

C. Operations – Deputy Chief Scott Rogers

1. 2019 Year End Report of Incident Responses and Review

of Recent Activities

D. Life Safety – Deputy Chief Bruce Kral

1. Comprehensive Project Report – Electronic Report

The Lakewood City Council recently adopted amendments to the fire code to assist churches in their endeavor to address the growing need for safe overnight sheltering for the homeless in the community. President Tanner thanked Chief Kral for his contributions to arrive at this outcome.

2. City of Wheat Ridge Petition for Inclusion for 4900 Marshall St.

The District received a petition for inclusion by The City of Wheat Ridge for property at 4900 Marshall St. Ms. Reester requested the board set a public hearing on the petition for inclusion at the March 2020 meeting.

MOTION: It was moved by Pam Feely and seconded by Jerry Cassel to set a public hearing on the Petition for Inclusion from the City of Wheat Ridge for 4900 Marshall St. on March 17, 2020. The motion was voted upon and carried.

E. Other Matters

The Engine 9 christening event has been postponed to February 22, 2020 at 11:00 a.m. The event will occur at the parking lot in Morrison. The board is encouraged to attend and the event is open to the public.

F. Report of Legal Counsel – Adele Reester, Esq.

Ms. Reester has been following House Bill 1119 which is about a regulatory scheme for testing and use of PFAs. She is also following House Bill 1282 which is about potentially having an encryption policy to allow the media access to unencrypted radio communications, including standards on how to obtain access to the unencrypted communications.

Chief Krapf has requested development of a public records training specific to CORA which will be available in the near future.

G. Report of the President – President Cassie Tanner

Ms. Tanner expressed her appreciation to those who serve the community in the fire service as she reflected on the incredible memorial service for Firefighter/Paramedic Dan Moran.

H. Treasurer's Report – Treasurer Mike Feeley

1. October 2019 and November 2019 Financial Statements

MOTION: It was moved by Mike Feeley and seconded by Pam Feely to accept the October 2019 and the November 2019 financial report as presented. The motion was voted upon and carried.

I. Report of the Union – Firefighter Mike Mulcahy

Firefighter Mulcahy thanked the command staff and the board for their efforts and support to honor fallen Firefighter/Paramedic Dan Moran during the memorial service on February 17. He expressed his pride in West Metro for the organizational efforts to make the day a success, in addition to showing a tremendous honor to Dan's family.

J. Report of Civil Service Committee – Secretary Jerry Cassel

Mr. Cassel reported on the February 13, 2020 Civil Service Committee meeting. The next meeting of the CSC is scheduled for March 12, 2020.

IX. OLD BUSINESS

A. 2020 Fire Engine Purchase – Division Chief Bob Olme

MOTION: It was moved by Pam Feely and seconded by Marta Murray to approve the request for purchase of a new 2020 Pierce Velocity Engine in the amount of \$763,502.00 and direct Chief Lombardi or his designee to execute any and all paperwork necessary to complete this purchase. The motion was voted upon and carried.

B. Metro Fire Training Center (MFTC) Approval for Sale of West Metro Owned Property – Fire Chief Don Lombardi

South Metro has requested to postpone the transaction to purchase West Metro's 25% interest in MFTC. Chief Lombardi will update the board as more information becomes available.

C. Station 16 Phase 3 Capital Construction Project – Division Chief Bob Olme

MOTION: It was moved by Pam Feely and seconded by Jerry Cassel to approve the contract agreements between the District and DCD in the amount of \$33,500 and the agreement between the District and the Farnsworth Group in the amount of \$62,100 for a total amount not to exceed \$95,600, and to authorize Chief Lombardi or his designee to execute any and all necessary documents associated with this project. The motion was voted upon and carried.

X. NEW BUSINESS

A. Polling Place Locations Discussion – Fire Chief Don Lombardi

Chief Lombardi requested and received consensus to designate Station 15, the Training Center, Administration, and Station 17 as polling places for the May 5, 2020 board of director election.

XI. BOARD BRIEFS

A. 2020 Medic Unit Purchase – Division Chief Bob Olme

XII. OTHER MATTERS

None.

XIII. EXECUTIVE SESSION

None.

XIV. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Pam Feely and seconded by Marta Murray to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 7:33 p.m.

Recording Secretary: /s/s/ Jennifer Wheaton
/s/ Jerry Cassel