

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
May 28, 2019

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 6:30 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Pam Feely	Present
Vice President Marta Murray	Present
Secretary Wendy Volmer	Absent
Treasurer Cassie Tanner	Present
Director Jerry Cassel	Present
Director Mike Feeley	Absent
Director Kristina Moeder	Present

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Ms. Adele Reester, Esq.; Firefighter Mike Mulcahy, representing IAFF Local #1309; Ms. Glenda Aragon; and, Ms. Kim Brewer as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

Rylee Hickman led the Pledge of Allegiance followed by a moment of silence to honor all fallen firefighters.

IV. REVIEW OF MINUTES

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve the minutes of the regular meeting of the board of directors dated April 22, 2019, as presented. The motion was voted upon and carried.

V. PROMOTIONS

1. Promote Brian Hickman to the Rank of Lieutenant – Fire Chief Don Lombardi

MOTION: It was moved by Marta Murray and seconded by Kristina Moeder to promote Brian Hickman to the rank of lieutenant effective May 3, 2019. The motion was voted upon and carried.

VI. OATH OF OFFICE FOR LIEUTENANT BRIAN HICKMAN

RECESS

VII. PUBLIC COMMENT

Mr. Keith Dameron of Lakewood was present to thank West Metro for the kind and compassionate treatment his father received from Engine 8 and Medic 7 on May 6, 2019.

VIII. REPORTS

A. Report of the Fire Chief – Fire Chief Don Lombardi

1. US&R Update

Chief Lombardi will attend the Strategic Group Meetings Wednesday through Friday this week. They are going to meet with the acting FEMA Administrator to talk about the plan the US&R Committee put together with the International Association of Fire Chiefs. In June, he will be in Indiana for a multi-task force multi-national exercise. Captains Tyus and Parker have been integral in development of the training exercise.

2. Finance Division Update

a. March 2019 Financial Statements

Ms. Aragon distributed and reviewed the March 2019 financial statements, which will be brought to the board for approval at the next meeting.

b. GFOA Best Practices Award

West Metro recently received the GFOA Best Practices Award – congratulations to the Finance Division for a great achievement!

3. Seven Seals Award

Lieutenant Dave Mann was present to announce that West Metro will be receiving the Seven Seals Award from the Employer Support of the Guard and Reserve. The award is presented in recognition of meritorious leadership and initiative in support of the men and women who serve America in the National Guard and Reserve. Chief Lombardi will be presented with the award on June 1 at the Air Force Academy.

4. Emergency Management Update – Division Chief Brian Daley

Chief Daley gave an in-depth presentation on Jefferson County Emergency Management.

5. Year End Report

The 2018 Year End Report was distributed for review and discussion at the June board meeting.

6. Academy Class 2019-01

Graduation for Class 2019-01 will take place Friday, at 3:00 p.m., at Dakota Ridge High School.

7. Chief Lombardi's Schedule

Chief Lombardi will return from the US&R meetings on Friday to attend the academy graduation, he will then go to the US&R exercise on Tuesday, June 4, and from there he will leave for Metro Chiefs. Chief Rogers will be acting fire chief in his absence.

B. Administration – Deputy Chief Mark Krapf

None.

C. Operations – Deputy Chief Scott Rogers

None.

D. Life Safety – Deputy Chief Bruce Kral

1. Comprehensive Project Report - Electronic Report

2. Vegetation Fire

On May 26, we had a report of explosion of a vegetation fire. It was determined the fire was caused by a raccoon that was on the high-tension wires; the flaming raccoon hit the grass below and started the fire.

3. Camper/Trailer Fire

There was a fire in a 1987 camper/trailer that was being used as a residence, causing a lot of damage volume-wise, but not dollar-wise.

4. Sentencing Hearing for Ernest Gaines

Friday, the sentencing hearing was held for Ernest Gaines, the person identified as the arsonist that started all the fires last April culminating in a barn fire that killed seven horses and one dog, causing over \$100,000 damage. Investigators Tim Driscoll and Brian Eberle both spoke at the sentencing hearing. The judge sentenced Mr. Gaines to 25 years in prison. The investigators did an outstanding job on this case.

5. Fee Reduction

Chief Kral asked for and received consensus to reduce fees for the reduction in fire detection systems required to \$539.14 (\$188.25 for plan review and \$350.89 for inspection time).

E. Other Matters

None.

F. Report of Legal Counsel – Adele Reester, Esq.

1. Senate Bill 188 – the family bill. After all the objections and testimony, the resolution was to put together a task force to study the issue.
2. Senate Bill 255 – the bill to set the new residential assessment rate. The rate study recommended that the residential assessment rate go down to 7.15% and the bill followed that recommendation. In the de-Gallagher resolution, because the assessment rate went down, West Metro will keep the assessment rate floor of 7.2%. In the future, if the recommendation of the rate study goes up, because West Metro has already done a TABOR election, the rate will go up. The bill has not yet been sent to the governor.
3. House Bill 1087 – meeting notice posting requirements for local governments, in particular special districts. There will no longer be the 72-hour posting requirement for meetings; it will be reduced to the 24-hour notice requirements. The bill has been signed into law and will become effective July 1, 2019.

G. Report of the President – President Pam Feely

President Feely reminded board member that in June there will be an election of board officers.

H. Treasurer's Report – Treasurer Cassie Tanner

1. February 2019 Financial Statements

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve the February 2019 financial statements as presented. The motion was voted upon and carried.

I. Report of the Union – Firefighter Mike Mulcahy

Firefighter Mulcahy thanked the board for their support of Aaron Lybarger's family at the recent Colorado Fallen Firefighters Memorial.

J. Report of Civil Service Committee – Director Jerry Cassel

Director Cassel reported on the May 9 meeting. The next Civil Service Committee meeting is scheduled for June 13, 2019.

VII. OLD BUSINESS

A. Resolution 2019-01 – A Resolution Adopting the 2018 Edition of the International Fire Code, Regulating and Governing Conditions Hazardous to Life and Property from Fire or Explosion, and Providing for the Issuance of Permits for Hazardous Uses or Operation – Deputy Chief Bruce Kral

MOTION: It was moved by Marta Murray and seconded by Cassie Tanner to adopt Resolution 2019-01 – A Resolution Adopting the 2018 Edition of the International Fire Code, Regulating and Governing Conditions Hazardous to Life and Property from Fire or Explosion, and Providing for the Issuance of Permits for Hazardous Uses or Operation. The motion was voted upon and carried.

B. Surplus Vehicles – Division Chief Bob Olme

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve surplus vehicles C-87, C-89, and P-49 as recommended. The motion was voted upon and carried.

C. Station 16 Phase 1 Capital Construction Project – Division Chief Bob Olme

MOTION: It was moved by Marta Murray and seconded by Cassie Tanner to approve the bid for the Phase 1 Station 16 project in the amount of \$90,024.00 and authorize Chief Lombardi or his designee to execute all necessary documents required for the project. The motion was voted upon and carried.

VIII. NEW BUSINESS

None.

IX. BOARD BRIEFS

- A. New Verizon Cellular Tower/Contract at WMFR Fleet Services – Deputy Chief Mark Krapf

Chief Krapf discussed the new Verizon cellular tower/contract at Fleet Services, which will be brought to the board for approval at the June meeting.

- B. Steve Kabelis, our radio communications specialist, has been working part time with the Wheat Ridge Police Department to assist them with their radio communications. Wheat Ridge PD is so impressed with his work, they are interested in an agreement with West Metro to share costs for Steve's services, which will be brought to the board for approval at the June meeting.

X. OTHER MATTERS

1. August Board Meeting

Chief Lombardi requested and received consensus to move the August 20 board meeting to August 13.

2. SDA Conference

Chief Lombardi and Ms. Reester will be presenting at this year's SDA conference on Friday, September 20. President Feely has been nominated and will receive one of three Board Member of the Year awards from SDA. Anyone that wants to attend the conference should contact Ms. Brewer as soon as possible. Conference registration opens up in early July.

XI. EXECUTIVE SESSION

MOTION: At approximately 8:14 p.m., it was moved by Cassie Tanner and seconded by Marta Murray to enter into an executive session pursuant to § 24-6-402(4)(b) CRS for purposes of a litigation update. The motion was voted upon and carried.

MOTION: At approximately 8:32 p.m., it was moved by Cassie Tanner and seconded by Kristina Moeder to resume the regular board meeting of the West Metro Fire Protection District. The motion was voted upon and carried.

President Feely announced that no motions were made nor were any votes taken.

XII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Marta Murray and seconded by Cassie Tanner to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 8:32 p.m.

Recording Secretary: /s/s/ Kim Brewer
/s/ Wendy Volmer