

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
December 11, 2018

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Pam Feely	Present
Vice President Marta Murray	Present
Secretary Wendy Volmer	Present
Treasurer Cassie Tanner	Absent
Director Jerry Cassel	Absent
Director Mike Feeley	Present
Director Kristina Moeder	Present

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Ms. Adele Reester, Esq.; Firefighter Mike Mulcahy, representing IAFF Local #1309; Mr. Bruk Mulaw; and, Ms. Kim Brewer as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. PUBLIC COMMENT

None.

V. REVIEW OF MINUTES

MOTION: It was moved by Marta Murray and seconded by Wendy Volmer to approve the minutes of the regular meeting of the board of directors dated November 20, 2018, as presented. The motion was voted upon and carried.

VI. REPORTS

A. Report of the Fire Chief – Fire Chief Don Lombardi

1. US&R Update

The sponsoring agency chiefs meeting was held following the strategic group meeting last week. They were both very productive meetings. The sponsoring agency chiefs had a recap and then broke out into divisional sections. In the divisional sections we try to get consensus on the things that we are currently doing, including using some of the smaller mission ready packages as opposed to the larger Type 1s. There was a great deal of discussion on the meeting we had with the deputy administrator concerning typing and cataloging. All the chiefs were in favor of starting to catalog and coming up with the criteria for the different types of teams including the Type 3 and Type 4 teams, and the mission ready packages. The strategic group met to put together future plans from the sponsoring agency chiefs meetings.

2. Finance Division Update

a. October 2017 Financial Statements

Mr. Mulaw distributed and reviewed the October 2017 financial statements which will be brought to the board for approval at the January meeting.

3. Gallagher Update

Chief Lombardi will be part of a meeting on December 19th with the Interim Committee, to begin plotting out solutions for Gallagher in lieu of what the Interim Committee put together, and in lieu of the bill the Judiciary Committee said they would pass along, which was to regionalize Gallagher.

4. Organizational Chart Discussion

Jeffcom has reevaluated the contract with West Metro for IT services and has determined that they require fewer services. Because of this change, one IT position has been eliminated and an IT technician was let go. The organizational chart will be updated to reflect this change.

B. Administration – Deputy Chief Mark Krapf

1. Administration Update

Chief Krapf showed a news video on the CodeRed testing that took place today by Jeffcom throughout Jefferson County.

C. Operations – Deputy Chief Scott Rogers

None.

D. Life Safety – Deputy Chief Bruce Kral

1. Comprehensive Project Report - Electronic Report

2. Fire Code Update

West Metro is in the process of working to update the fire code with Jefferson County, the city of Lakewood, Edgewater, Mountain View and Morrison.

E. Other Matters

None.

F. Report of Legal Counsel – Adele Reester, Esq.

Ms. Reester will give her legal update in executive session.

G. Report of the President – President Pam Feely

1. Chief Lombardi's 2018 Appraisal

Chief Lombardi agreed to waive his right to have his appraisal reviewed in executive session. After a ten minute break to review the comments on his appraisal he expressed his appreciation for the board recognizing the accomplishments that the organization has made, and for allowing him to be somewhat of a risk taker on what we do as an organization. He is allowed to give increased responsibility to staff, which allows them to grow, and allows the organization to grow. He also noted that West Metro's accomplishments are, in part, due to the collaboration with Local 1309. We would absolutely not be able to accomplish what we do without this collaboration. It's unique, and other agencies in the fire service are envious of this relationship. He appreciates the positive comments, and will work on communication with the board.

H. Treasurer's Report – Treasurer Cassie Tanner

None.

I. Report of the Union – Firefighter Mike Mulcahy

None.

J. Report of Civil Service Committee – Secretary Wendy Volmer

None. The next Civil Service Committee meeting is December 13, 2018.

VII. OLD BUSINESS

A. \$2,000,000 1st Bank Line of Credit Renewal – Ms. Glenda Aragon

MOTION: It was moved by Kristina Moeder and seconded by Wendy Volmer to approve the terms/conditions stated in the debt modification agreement from 1st Bank for the term loan January 1, 2019 to December 31, 2019, as a \$2,000,000 revolving line of credit. The motion was voted upon and carried.

B. Resolution 2018-08 – A Resolution of the Board of Directors of the West Metro Fire Protection District Regarding the Legal Defense and Indemnification of its Directors, Employees, and Volunteers – Fire Chief Don Lombardi

MOTION: It was moved by Marta Murray and seconded by Wendy Volmer to adopt Resolution 2018-08 – A Resolution of the Board of Directors of the West Metro Fire Protection District Regarding the Legal Defense and Indemnification of its Directors, Employees, and Volunteers. The motion was voted upon and carried.

C. Resolution 2018-09 – A Resolution to Appropriate the District's Comprehensive Fund Balance Reserve for 2019 – Fire Chief Don Lombardi

MOTION: It was moved by Marty Murray and seconded by Wendy Volmer to adopt Resolution 2018-09 – A Resolution to Appropriate the District's Comprehensive Fund Balance Reserve for 2019. A roll call vote was taken and the motion carried.

D. Resolution 2018-10 – A Resolution to Adopt the Budget for 2019 – Fire Chief Don Lombardi

MOTION: It was moved by Marta Murray and seconded by Kristina Moeder to adopt Resolution 2018-10 – A Resolution to Adopt the Budget for 2019. A roll call vote was taken and the motion carried.

- E. Resolution 2018-11 – A Resolution to Appropriate Sums of Money for 2019 – Fire Chief Don Lombardi

MOTION: It was moved by Marta Murray and seconded by Wendy Volmer to adopt Resolution 2018-11 – A Resolution to Appropriate Sums of Money for 2019. A roll call vote was taken and the motion carried.

- F. Resolution 2018-12 – A Resolution Levying General Property Taxes for the Year 2018 to Help Defray the Costs of Government for the West Metro Fire Protection District, for the 2019 Budget Year – Fire Chief Don Lombardi

MOTION: It was moved by Marta Murray and seconded by Kristina Moeder to adopt Resolution 2018-12 – A Resolution Levying General Property Taxes for the Year 2017 to Help Defray the Costs of Government for the West Metro Fire Protection District, for the 2019 Budget Year. A roll call vote was taken and the motion carried.

- G. Surplus Vehicles – Division Chief Bob Olme

MOTION: It was moved by Marta Murray and seconded by Kristina Moeder to approve the request to surplus the listed end of life District apparatus and dispose of them following the District’s surplus policies. The motion was voted upon and carried.

- H. Cellular Tower Lease Discussion – Mr. Steve Kabelis

Steve Kabelis gave a presentation on his research to renegotiate the existing cellular tower leases and the potential long-term revenue for the District.

VIII. NEW BUSINESS

None.

IX. BOARD BRIEFS

None.

X. OTHER MATTERS

None.

XI. EXECUTIVE SESSION

MOTION: At approximately 8:09 p.m. it was moved by Marta Murray and seconded by Kristina Moeder to enter into an executive session pursuant to § 24-6-

402(4)(b) CRS for purposes of receiving legal advice regarding a litigation update for the heath trust matter. The motion was voted upon and carried.

MOTION: At approximately 8:29 p.m. it was moved by Marta Murray and seconded by Kristina Moeder to resume the regular board meeting of the West Metro Fire Protection District. The motion was voted upon and carried.

President Feely announced that no motions were made nor were any votes taken.

XII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Wendy Volmer and seconded by Kristina Moeder to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 8:30 p.m.

Recording Secretary: /s/s/ Kim Brewer
/s/ Wendy Volmer