

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
May 16, 2017

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Pam Feely	Present
Vice President Kristina Moeder	Present
Secretary Wendy Volmer	Absent
Treasurer Cassie Tanner	Present
Director Kent Johnson	Present
Director Mike Munden	Present
Director Marta Murray	Present

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Adele Reester, Esq.; Firefighter Mike Mulcahy, representing IAFF Local #1309; Ms. Glenda Aragon; and, Ms. Kim Brewer as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. PUBLIC COMMENT

None.

V. REVIEW OF MINUTES

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve the minutes of the regular meeting of the board of directors dated April 18, 2017, as presented. The motion was voted upon and carried.

**Kristina Moeder – abstained
Cassie Tanner - abstained**

MOTION: It was moved by Cassie Tanner and seconded by Kristina Moeder to approve the minutes of the special meeting of the board of directors dated May 2, 2017, as presented. The motion was voted upon and carried.

VI. REPORTS

A. Report of the Fire Chief – Fire Chief Don Lombardi

1. US&R Update

The continuing resolution was passed with \$32.8 million allocated for US&R. \$3.2 million will be allocated to New Jersey Task Force One, to bring all teams up to the same level. Chief Lombardi will be traveling to Washington, DC to attend the Strategic Group Meeting, the week of June 26.

2. Finance Division Update

a. April 2017 Financial Statements

Ms. Aragon distributed and reviewed the April 2017 financial statements which will be brought to the board for approval at the June meeting.

b. Field Audit

RubinBrown is currently working on West Metro's independent audit. The SAFER Grant will be audited this year, as it's West Metro's most recent grant award.

3. Accreditation Update

Our peer team site visit was held the week of May 1, and we are going to be recommended for re-accreditation. We were given several recommendations by the team, to include formally adopting the Risk Assessment and Standard of Cover documents, conducting formal evaluations of all of our programs, and creating a document for each special team that specifies the requirements to be a member of the team. Most, if not all of the other recommendations will be completed by the time we go before the Commission in July. Also of note in their report was the mention of several areas of "best practice," including our Wellness Program, our Community Education Program, and our financial transparency through OpenGov. The team was very impressed with the relationship between labor and management, noting how unusual this is with most organizations. A great job by everybody involved!

B. Administration – Deputy Chief Mark Krapf

1. Administration Update - Electronic Report

2. Hail Damage

During last week's hail storm, Dispatch received 181 phone calls in 84 minutes, which resulted in 91 calls for service. Hail damage occurred at Stations 1, 2, 4, 5, 6, 7, 16 and 17, there was damage to 25 staff vehicles, five medic units, and four engines. We will be able to capture the damage under one insurance deductible.

3. Jeffcom Construction Update

Chief Krapf distributed a copy of the Jeffcom construction plans and reported that Jeffcom received their permit and began construction yesterday. Demo will take approximately four days, and the expected construction completion date will be sometime in August. The total cost will be \$1,475,425, paid by JCECA.

4. New Apparatus Update

Chief Olme and members of the Apparatus SPT are at Pierce for a site visit to inspect the mid-build of the rescue pumper, and the pre-build of the new engine.

5. NextGen 911

NextGen 911 is the delivery system that transports citizen requests for emergency service from their phone to the dispatch centers. The current 911 network can only pass voice and ANI/ALI information. NextGen 911 will replace the current 911 delivery network with an IP based network that will be able to pass other forms of data such as texting, pictures and video. It will also allow for greater access to special needs communities. The subcommittee reporting to the Homeland Security and All-Hazards Senior Advisory Committee will make recommendations by August 2017.

6. FirstNet

Chief Krapf sits on the FirstNet Colorado governing body, which has been tasked with making a recommendation to the governor to either opt in or opt out of the national plan. FirstNet came out post 9-11, with the original focus on voice only, but quickly moved to data as well. The FirstNet/AT&T partnership was announced in March, and they will present a draft of their national "state plan" sometime in the near future. The governor will then have 90 days to opt in or opt out. If the committee

recommends opt in, the federal government builds and maintains the network and “you get what you get.” If the committee recommends opt out, they must present an alternative plan. Colorado issued an RFP on March 23 for an alternative public safety broadband plan. Proposals were received on May 8 and are now under review.

C. Operations – Deputy Chief Scott Rogers

None.

D. Life Safety – Deputy Chief Bruce Kral

1. Comprehensive Project Report – Electronic Report
2. Hail Damage

With the recent hail storm the city of Lakewood is anticipating 15,000 roof repairs or replacements, which will create quite a strain on their inspection resources. The city is reaching out to West Metro firefighters to see if they would like to make extra income to perform needed inspections.

E. Other Matters

None.

F. Report of Legal Counsel – Adele Reester, Esq.

The legislative session ended May 10. The bill that increases the number of paid board meetings for special districts from 16 to 24 meetings per year, the cancer bill, and the open records bill that contains a provision for mediation for people who have asked for public records and have been denied access, are among those signed by the governor.

G. Report of the President – President Pam Feely

None.

H. Treasurer’s Report – Treasurer Cassie Tanner

1. March 2017 Financial Statements

MOTION: It was moved by Cassie Tanner and seconded by Kent Johnson to approve the March 2017 financial statements as presented. The motion was voted upon and carried.

I. Report of the Union – Firefighter Mike Mulcahy

None.

J. Report of Civil Service Committee – Secretary Wendy Volmer

Firefighter Mulcahy reported on the May 11th Civil Service Committee meeting. The next meeting is scheduled for Jun 8, 2017.

VII. OLD BUSINESS

A. West Metro Fire Rescue Foundation Discussion

Chief Lombardi distributed a balance sheet and profit and loss statement provided by the Foundation and a copy of the MOU between the city of Lakewood and the Foundation. After discussion about the current status of the Foundation, Chief Lombardi and Adele Reester were directed to draft a letter to the Foundation listing the boards' concerns.

VIII. NEW BUSINESS

None.

IX. BOARD BRIEFS

None.

X. OTHER MATTERS

None.

XI. EXECUTIVE SESSION

None.

XII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Cassie Tanner and seconded by Kent Johnson to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 8:21 p.m.

Recording Secretary: /s/s/ Kim Brewer
/s/ Wendy Volmer