

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
February 28, 2017

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Pam Feely	Present
Vice President Kristina Moeder	Present – via conference call
Secretary Wendy Volmer	Present
Treasurer Cassie Tanner	Present
Director Kent Johnson	Present
Director Mike Munden	Absent
Director Marta Murray	Present

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Adele Reester, Esq.; Mr. John Chmil, Esq.; Lieutenant Mike Frainier, representing IAFF Local #1309; Ms. Glenda Aragon; and, Ms. Kim Brewer as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. PUBLIC COMMENT

None.

V. REVIEW OF MINUTES

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve the minutes of the regular meeting of the board of directors dated January 17, 2017, as presented. The motion was voted upon and carried.

VI. PROMOTIONS

- A. Promote Jay Jackson to the Rank of Assistant Chief – Fire Chief Don Lombardi

MOTION: It was moved by Cassie Tanner and seconded by Wendy Volmer to promote Jay Jackson to the rank of assistant chief effective January 26, 2017. The motion was voted upon and carried.

- B. Promote Sean O’Hara to the Rank of Captain – Fire Chief Don Lombardi

MOTION: It was moved by Cassie Tanner and seconded by Kent Johnson to promote Sean O’Hara to the rank of captain effective January 26, 2017. The motion was voted upon and carried.

- C. Promote Shane Erosky and Chad Stodden to the Rank of Lieutenant – Fire Chief Don Lombardi

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to promote Shane Erosky to the rank of lieutenant effective January 26, 2017, and Chad Stodden to the rank of lieutenant effective February 16, 2017. The motion was voted upon and carried.

VII. OATH OF OFFICE FOR ASSISTANT CHIEF JAY JACKSON, CAPTAIN SEAN O’HARA AND LIEUTENANTS SHANE EROSKY AND CHAD STODDEN

RECESS

At approximately 7:20 p.m., President Feely announced the board would take a 10 minute recess to congratulate the newly promoted officers, and would reconvene the regular meeting of the West Metro Fire Protection board of directors at 7:30 p.m.

VIII. REPORTS

- A. Report of the Fire Chief – Fire Chief Don Lombardi

1. US&R Update

The Strategic Group meeting will be held at the Training Center on March 7th. One of the topics of discussion will be the possibility of a continuing resolution and what that means.

2. Finance Division Update

Ms. Aragon distributed and reviewed the preliminary December 2016 financial statements which will be brought to the board for approval at the March meeting.

Ms. Aragon distributed and reviewed the January 2017 financial statements which will be brought to the board for approval at the March meeting.

Chief Lombardi reported that Ms. Aragon has been accepted into the University of Denver's Executive MBA program.

3. Accreditation Update

Tomorrow all of the District's accreditation documents (Risk Assessment, Standard of Cover, Strategic Plan and Self-Assessment performance indicators) will be uploaded to the accreditation candidate SharePoint site. We have been assigned our peer team leader, Jerry Nulliner from Indiana, who was instrumental in writing the 9th Edition of the FESSAM. The quality of our documents is much better this go-around. Copies of the documents will be provided to the board.

The Excellence Conference is being held March 20th – 24th. We are planning to have our site visit the first week of May. At the end of the site visit the peer team will let us know if they will be recommending us for reaccreditation. Reaccreditation will take place in July at the IAFC FRI Conference in Charlotte, NC.

4. Gallagher Update

Chief Lombardi and President Feely have been working with the Colorado Fiscal Institute on what the impact of Gallagher tied in with TABOR means to West Metro. He showed a video by the Colorado Fiscal Institute explaining how Gallagher and TABOR collide.

By itself, Gallagher can work, but in conjunction with TABOR, it causes a huge problem.

85% of West Metro's tax base is residential, which means we will be affected by this. In an apples-to-apples comparison, the difference for West Metro is over \$5.1 million. This number does not take into account any growth, any higher home values, or any commercial changes. What it does is look at a snapshot of 2016, of what we brought in, and if the same formula was applied, it would have impacted revenue by \$5.1 million.

Jefferson County is projecting that the assessed residential value will be up 28% to 30%. Prior to 2008, West Metro would be typically one or two percentage points ahead of Jefferson County. After 2008, we typically trailed what Jefferson County reported. It is uncertain what the upcoming trend will be. When we apply the new residential assessment rate to the

projections, we should be approximately \$5+ million ahead, a better spot than most of the state. However, in 2020 and 2022, we believe that residential values will begin to plateau or creep down. There is no remedy right now.

Colorado State Fire Chiefs, Colorado Professional Fire Fighters, Colorado Fiscal Institute, SDA, and union leadership met to discuss the issue. A suggested solution was to hold an election to increase taxes. Chief Lombardi does not believe this is the answer for West Metro at this time. There needs to be a long-term solution.

Our plan is to continue to work with Colorado State Fire Chiefs, Colorado Professional Fire Fighters, and SDA to come up with long-term solutions. We also need to educate our members and our citizens about what this means, what the impact is, and how we're going to deal with it.

5. Green Mountain Update

There have been more fires up on Green Mountain not naturally caused. We continue to work all angles of the investigation. There is no physical evidence and no witnesses so far. We are increasing our general surveillance in the area and Lakewood Police and Jefferson County have increased patrols in the areas they serve that feed into the park.

B. Administration – Deputy Chief Mark Krapf

Jeffcom will be moving into our facility on the third floor and a few office spaces on the second floor. We're working through a lease agreement now, and continue to work through what we think the space is valued at. We've hired a consultant to look at it from both sides, as West Metro will not only be a landlord, but also a tenant because of our shared contribution to Jeffcom. Rentable space on the third floor is approximately 11,000 square feet, and on the second floor, approximately 700 square feet. Chiefs Krapf and Olme will meet with Jeffcom's executive director and Chief Greer from Arvada, Thursday, and hope to have something more formalized to bring to the board at the next meeting.

C. Operations – Deputy Chief Scott Rogers

Board of Directors Report Summary - Electronic Report

Chief Rogers reported on the recent fire at 35 Van Gorden. This was a unique fire that was extinguished quickly and successfully.

D. Life Safety – Deputy Chief Bruce Kral

Comprehensive Project Report - Electronic Report

Chief Kral reported on a few successful arson investigations that resulted in conviction and sentencing.

E. Other Matters

Chief Lombardi showed the new patch recommended by the PPE/Uniforms/Equipment Strategic Planning Team for Class B uniforms, which will help distinguish firefighters from law enforcement personnel.

Chief Lombardi will be at the Missouri Valley planning session for the Colorado State Fire Chiefs Wednesday and Thursday this week.

Chief Lombardi asked for and received consensus to hold a planning session with the West Metro Fire Rescue Foundation to review the Foundation's history, mission and what they will be focusing their efforts on in the future. The planning session will be held Tuesday, May 2nd at 6:00 p.m.

F. Report of Legal Counsel – Adele Reester, Esq.

Ms. Reester introduced attorney John Chmil from her office, who may represent her at board meetings from time-to-time.

The legislation that was introduced to move special district elections from even to odd years has been pulled.

There is a proposed bill that will increase the number of paid board meetings for special districts from 16 to 24 meetings per year.

There is proposed legislation on the cancer incident programs to have a trust set up instead of litigation.

There is an open records bill (House Bill 1177) that contains a provision for mediation for people who have asked for public records and have been denied access. SDA and several other organizations are opposing this bill because of the potential \$100,000 fine to organizations that deny the request for access.

G. Report of the President – President Pam Feely

President Feely requested and received consensus to move the March board meeting to March 29th.

H. Treasurer's Report – Treasurer Cassie Tanner

1. November 2016 Financial Statements

MOTION: It was moved by Cassie Tanner and seconded by Wendy Volmer to approve the November 2016 financial statements as presented. The motion was voted upon and carried.

I. Report of the Union – Lieutenant Mike Frainier

Lieutenant Frainier introduced Andrew Sauer who is now the union's government affairs director.

Lieutenant Frainier reported that the cancer bill rider came out this morning with only minor changes.

J. Report of Civil Service Committee – Secretary Wendy Volmer

None.

IX. OLD BUSINESS

A. Loveland Fire Rescue Authority Requesting to be a Colorado Urban Search and Rescue Participating Agency – Captain Rod Tyus

MOTION: It was moved by Marta Murray and seconded by Wendy Volmer to authorize the signing of the Colorado Urban Search and Rescue Participating Agency MOA with the Loveland Fire Rescue Authority. The motion was voted upon and carried.

B. Approve Audit Proposal from RubinBrown – Fire Chief Don Lombardi

MOTION: It was moved by Cassie Tanner and seconded by Kent Johnson to approve RubinBrown, LLP as auditors for fiscal year 2016 with the option of four subsequent years. The motion was voted upon and carried.

C. Approve Third Party EMS Billing Contractor – Fire Chief Don Lombardi

MOTION: It was moved by Marta Murray and seconded by Cassie Tanner to approve the contract for services between West Metro Fire Protection District and AMB for a three-year contract period. The motion was voted upon and carried.

- D. Approve Temporary License Agreement between the City and County of Denver on behalf of the Department of Aviation and West Metro Fire Protection District as the Sponsoring Agency for Colorado Urban Search and Rescue Task Force One (CO-TF1) – Captain Mike Good.

MOTION: It was moved by Wendy Volmer and seconded by Cassie Tanner to approve and authorize the signing of the License Agreement with the city and county of Denver on behalf of the Department of Aviation and authorize Fire Chief Don Lombardi to execute the agreement. The motion was voted upon and carried.

X. NEW BUSINESS

- A. Request the Top Three Names from the Civil Service Committee for the Rank of Captain, and the Top Four Names for the Rank of Lieutenant – Fire Chief Don Lombardi

Chief Lombardi requested and received consensus to direct Kim Brewer to draft a letter requesting the top three names from the Civil Service Committee for the rank of captain, and the top four names for the rank of lieutenant.

XI. BOARD BRIEFS

- A. Staff Car Replacement – Fire Chief Don Lombardi

Chief Lombardi discussed phase two of the staff care replacement schedule which will be brought to the board for approval at the March meeting.

- B. Surplus of Staff Vehicles – Fire Chief Don Lombardi

Chief Lombardi advised the board of the staff vehicles that need to be surplus, which will be brought to the board for approval at the March meeting.

- C. Purchase of Two Ambulances – Fire Chief Don Lombardi

Chief Lombardi reported on the request to purchase two ambulances, which will be brought to the board for approval at the March meeting.

XII. OTHER MATTERS

Chief Lombardi's request to have his 2016 appraisal reviewed was tabled to the March board meeting.

XIII. EXECUTIVE SESSION

None.

XIV. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Cassie Tanner and seconded by Wendy Volmer to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 9:36 p.m.

Recording Secretary: /s/s/ Kim Brewer
/s/ Wendy Volmer