

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
August 16, 2016

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Pam Feely	Present
Vice President Kristina Moeder	Present
Secretary Wendy Volmer	Present
Treasurer Cassie Stenstrom	Present
Director Marta Murray	Present
Director Mike Munden	Present

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Adele Reester, Esq.; Lieutenant Mike Frainier, representing IAFF Local #1309; Ms. Glenda Aragon; and, Ms. Mireya Donahue as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. PUBLIC COMMENT

None.

V. REVIEW OF MINUTES

MOTION: It was moved by Cassie Stenstrom and seconded by Marta Murray to approve the minutes of the regular meeting of the board of directors dated July 26, 2016, as presented. The motion was voted upon and carried.

VI. REPORTS

A. Report of the Fire Chief – Fire Chief Don Lombardi

1. FPPA Presentation – Dan Slack

Mr. Slack, executive director of the Fire and Police Pension Association, gave a presentation on the issues West Metro's pension plan is dealing with: low return environment, improvements in mortality, a difficult political environment, the complexity of what we do, and matters contingent on employment.

2. US&R Update

a. Strategic Group Meeting – September 13, 2016

Chief Lombardi will be in Washington, DC the week of September 12th for a Strategic Group meeting and a meeting regarding typing of all Urban Search and Rescue teams.

3. Finance Division Update

a. CAFR Presentation in September

RubinBrown will be making a CAFR presentation at the September board meeting.

It's been five years since the last review of auditing firms. Chief Lombardi recommended that we continue with RubinBrown with a couple of stipulations, to include transitioning in another partner to oversee the audit process.

b. July Financial Statements

Ms. Aragon reviewed the July financial statements which will be brought to the board for approval at the next meeting.

4. Accreditation Update

The Strategic Plan SPT is still developing the new Strategic Plan for the District, which will be presented to the board once it's complete. We continue to work through the performance indicators for the self-assessment process, which is targeted for completion at the end of December.

5. Budget Update

All budgets for 2017 have been submitted and are being reviewed by Chief Lombardi, Chief Krapf and Ms. Aragon.

6. Wheat Ridge Update

In lieu of an additional community meeting, the Citizens for Fire Safety will produce a post card to remind Wheat Ridge residents to vote in the upcoming election and let them know where they can vote. West Metro will put together a fair and balanced Fact Sheet on the election.

Tomorrow, the Wheat Ridge board will adopt a resolution in support of the election, which is something we will also do at the September board meeting.

B. Administration – Deputy Chief Mark Krapf

Electronic Report

C. Operations – Deputy Chief Scott Rogers

Electronic Report

D. Life Safety – Deputy Chief Bruce Kral

Electronic Report

E. Other Matters

Chief Lombardi reminded everybody to RSVP for each board meeting through BoardPaq. For those that don't know how, please contact Kim Brewer before the next board meeting.

F. Report of Legal Counsel – Adele Reester, Esq.

Ms. Reester reported that her law firm has hired a new associate, John Chmil, who will join the government practice group and help support special districts.

G. Report of the President – President Pam Feely

President Feely has been in contact with Chief Kral to set up a meeting to begin this year's negotiations on the Assistant Chiefs Contract.

H. Treasurer's Report – Treasurer Cassie Stenstrom

1. June 2016 Financial Statements

MOTION: It was moved by Cassie Stenstrom and seconded by Kristina Moeder to approve the June 2016 financial statements as presented. The motion was voted upon and carried.

I. Report of the Union – Lieutenant Mike Frainier

None.

J. Report of Civil Service Committee – Secretary Wendy Volmer

Secretary Volmer reported on the Civil Service Committee meeting of August 11th. The next CSC meeting is scheduled for September 8, 2016.

VII. OLD BUSINESS

A. Resolution 2016-07 – A Resolution to Adopt the Policy Statement for the Jefferson County Public Safety Fiber Optic Network

MOTION: It was moved by Kristina Moeder and seconded by Cassie Stenstrom to approve Resolution 2016-07 – a resolution adopting the policy statement for the Jefferson County Public Safety Fiber Optic Network. The motion was voted upon and carried.

VIII. NEW BUSINESS

None.

IX. BOARD BRIEFS

None.

X. OTHER MATTERS

A. 9/11 Memorial Stair Climb

You can sign up to participate in the 9/11 Memorial Stair Climb at Red Rocks through the National Fallen Firefighters website.

B. International Association of Fire Firefighters Fallen Firefighters Memorial

The IAFF Fallen Firefighters Memorial will be held August 17th.

C. Family Fire Muster

This year's Family Fire Muster will be held Saturday, September 24th at 10:00 a.m. at the Training Center.

XI. EXECUTIVE SESSION

None.

XII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Wendy Volmer and seconded by Cassie Stenstrom to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 8:14 p.m.

Recording Secretary: /s/s/ Mireya Donahue
/s/ Wendy Volmer