

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
February 16, 2016

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:05 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Pam Feely	Present
Vice President Kristina Moeder	Present
Secretary Wendy Volmer	Present
Treasurer Cassie Stenstrom	Present
Director Tony Gonzalez	Arrived at 7:10 p.m. via conference call
Director Marta Murray	Present
Director Mike Munden	Present

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Adele Reester, Esq.; Lieutenant Mike Frainier, representing IAFF Local #1309; and, Ms. Kim Brewer as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. PUBLIC COMMENT

None.

V. REVIEW OF MINUTES

MOTION: It was moved by Wendy Volmer and seconded by Cassie Stenstrom to approve the minutes of the regular meeting of the board of directors dated January 28, 2016, as presented. The motion was voted upon and carried.

VI. REPORTS

A. Report of the Fire Chief – Fire Chief Don Lombardi

1. US&R Update

Incident Support Team training was held in Denver earlier this month and went exceptionally well. Budget meetings were also held and we were able to create budgets for all US&R teams.

The appeal by NM-TF1 was not accepted by FEMA.

2. Finance Division Update

a. January 2016 Financial Statements

January financials will be presented at the March board meeting.

West Metro received the GFOA Certificate of Achievement for Excellence in Financial Reporting for fiscal year ending 2014.

3. Accreditation Update

The 2017 re-accreditation process has begun under a new version (9th edition) of the FESSAM. Tomorrow we will hold a writers training class for those involved in the re-accreditation process so that everybody understands the writing requirements and so that we can maintain consistency in our self-assessment document. The class will be taught by Assistant Chief Will Gray from Pueblo Fire.

4. Wheat Ridge Update

The final draft of the IGA between West Metro and Wheat Ridge will go to the board on February 26th so that it can be reviewed in preparation for discussion at the March 2nd special meeting. Please save your questions until March 2nd so that both boards can hear, discuss, and become comfortable with the IGA. The March 2nd meeting is informational only. Both boards will be voting on the IGA at their regular March board meetings (Wheat Ridge – March 9th; West Metro – March 24th).

The Standard of Cover SPT, with input from Chief Rogers and union leadership, has recommended a sustainable deployment model (91 person) which will be presented to the board at a later date.

Chief Lombardi has already placed captains and special teams. The next step will be to place personnel through inter-shift movement according to

department needs. Once department needs are met, the remainder of personnel will be able to select where they want to go.

Chief Olme needs our help with the transition. One way we can do this is to establish a third district, which Wheat Ridge will pay for, so that his battalion chief can be taken off-line to help him. The board gave their consensus for Chief Lombardi to contact Chief Olme about the third district.

5. Minerva

West Metro currently performs our own bunker washing. NFPA standards dictate that we take into account advanced inspections, which are much more costly. This is an area where West Metro falls short, which could lead to unsafe gear. If bunkers need repair, we send them out to a company called Minerva, in North Carolina. The turn-around time is lengthy and the process is costly. A company must be NFPA certified to perform these repairs, and not all facilities are NFPA compliant. In fact, there is not one company in the Denver area that is 1851 compliant.

The PPE/Uniforms/Equipment SPT presented a proposal to do in-house cleaning and repair, and hire someone to do it. Modeling after the agreement that West Metro has with Scott for mask fitting and repair, can't we do the same thing with PPE?

Minerva has been out to look at Old Station 10 and is in agreement that it will work as a cleaning and repair facility (to NFPA 1851 standards). We are working out an agreement to lease Minerva the building, and in-turn, they will give us 50% off our inspection and repair needs.

B. Administration – Deputy Chief Mark Krapf

None.

C. Operations – Deputy Chief Scott Rogers

None.

D. Life Safety – Deputy Chief Bruce Kral

Comprehensive Project Report - Electronic Report

Chief Kral reviewed some of the project highlights in his report.

The Denver Federal Center project for unaccompanied minors has been canceled.

Chief Kral will be representing the State Chiefs and State Fire Marshals in Fairfax, Virginia, March 10-12, for the community risk reduction program. This is a great opportunity for West Metro and our accreditation process.

E. Other Matters

Chief Lombardi distributed and reviewed the Award Notification for the AVA Digital Awards. Ronda Scholting, our media specialist has won four awards for various videos she has posted about West Metro. Congratulations Ronda!

Chief Lombardi reminded board members to RSVP to the email notification sent out via BoardPaq regarding upcoming board meetings. All meeting documents are posted on BoardPaq.

F. Report of Legal Counsel – Adele Reester, Esq.

The negligence case the Ms. Reester reported on last fall was dismissed.

Senate Bill 69 was introduced regarding community paramedic endorsements for paramedic licenses. Ms. Reester will monitor this bill and keep the board updated.

G. Report of the President – President Pam Feely

1. Chief Lombardi's 2015 Performance Appraisal

President Feely announced that because only two performance appraisals were turned in by the deadline, this item is being carried over to the next board meeting.

The Assistant Chief Contract discussions will be delayed until June.

H. Treasurer's Report – Treasurer Cassie Stenstrom

1. November 2015 Financial Statements

MOTION: It was moved by Cassie Stenstrom and seconded by Kristina Moeder to approve the November 2015 financial statements as presented. The motion was voted upon and carried.

I. Report of the Union – Lieutenant Mike Frainier

Lieutenant Frainier reported that he and Kevin Reichenbach are working with the Wheat Ridge executive board to merge both locals. Both locals will have to go through an IAFF audit, which they are hoping to have completed by April 1st.

J. Report of Civil Service Committee – Secretary Wendy Volmer

Secretary Volmer reported on the February 11, 2016 Civil Service Committee meeting. The next Civil Service Committee meeting is scheduled for March 10, 2016.

VII. OLD BUSINESS

A. 2016 Medic Unit Purchases – Fire Chief Don Lombardi & Glen Meader

MOTION: It was moved by Kristina Moeder and seconded by Mike Munden to approve the purchase of three medic units outfitted with the Stryker Power Load Pram system from Rocky Mountain Emergency Vehicles, in the amount of \$639,111.00, and authorize Chief Lombardi to sign the agreement. The motion was voted upon and carried.

B. 2016 Rescue Pumper Purchase – Fire Chief Don Lombardi & Glen Meader

MOTION: It was moved by Cassie Stenstrom and seconded by Wendy Volmer to approve the purchase of a Pierce Velocity PUC Rescue plus the necessary battery operated E-Draulic extrication tools from MES in the amount of \$913,952.00, and authorize Chief Lombardi to sign the agreement. The motion was voted upon and carried.

C. JeffCom IGA – Fire Chief Don Lombardi

MOTION: It was moved by Wendy Volmer and seconded by Kristina Moeder to approve the IGA establishing the Jefferson County Communications Center Authority (Jeffcom). The motion was voted upon and carried.

VIII. NEW BUSINESS

None.

IX. BOARD BRIEFS

- A. Colorado Urban Search and Rescue Participating Agency MOA with North Metro Fire Protection District – Fire Chief Don Lombardi

Chief Lombardi reviewed the Colorado Urban Search and Rescue Participating Agency MOA with North Metro Fire Protection District which will be brought to the board for approval at the March meeting.

X. OTHER MATTERS

None.

XI. EXECUTIVE SESSION

None.

XII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Cassie Stenstrom and seconded by Mike Munden to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 8:26 p.m.

Recording Secretary: /s/s/ Kim Brewer
/s/ Wendy Volmer