

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
January 2, 2024

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Peggy Valdez at 6:01 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, remotely via Teams.

II. ROLL CALL AND ELECTION OF OFFICERS

President Peggy Valdez	Present
Vice President Susan Emsbo	Present
Member Kim Brewer	Present
Member Christina Cosentini	Present
Member Christopher Holm	Absent - Excused
Member Leo Johnson	Present
Member Jim Roos	Absent - Excused
Member Danny Turney	Present
Board Liaison Don Sherman	Present

Also present were Fire Chief Don Lombardi; Division Chief Doug Hutchinson; and, Ms. Jennifer Wheaton as recording secretary.

MOTION: It was moved by Chris Cosentini and seconded by Susan Emsbo to nominate Kim Brewer for president. The motion was voted upon and carried.

Ms. Brewer requested that Ms. Valdez continue to preside over the meeting through the election of officers.

MOTION: It was moved by Chris Cosentini and seconded by Kim Brewer to nominate Susan Emsbo for vice president. The motion was voted upon and carried.

Ms. Valdez turned the meeting over to President Brewer who presided over the meeting starting at Public Comment.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

MOTION: It was moved by Leo Johnson and seconded by Peggy Valdez to accept the agenda for the regular meeting of the West Metro Fire Protection District Civil Service Committee of January 2, 2024, as presented. The motion was voted upon and carried.

V. DESIGNATION OF POSTING PLACES

West Metro Fire Protection District Website, and the main lobby of the administration building.

MOTION: It was moved by Leo Johnson and seconded by Danny Turney to approve and authorize continuation of posting public notices and agendas for the Civil Service Committee meetings on the West Metro Fire Protection District website; and, the main lobby of the administration building of West Metro Fire Protection District. The motion was voted upon and carried.

VI. REVIEW OF MINUTES

MOTION: It was moved by Leo Johnson and seconded by Chris Cosentini to approve the minutes of the regular meeting of the Civil Service Committee dated November 14, 2023 as presented. The motion was voted upon and carried.

VII. REPORT OF THE FIRE CHIEF – Fire Chief Don Lombardi

Chief Lombardi thanked Ms. Valdez for her service and leadership on the Committee as president over the last year and a half, and welcomed Ms. Brewer to her role as president.

The West Metro Board of Directors will hold a continuation of the public hearing on the 2024 budget at their meeting on January 9, 2024. Chief Lombardi thanked the CSC for making a change to the January 2024 CSC meeting date to accommodate the timing of the budget hearing as part of the January board meeting.

Chief Lombardi discussed some of the roles and responsibilities of the CSC and the need for all members to actively participate at meetings and promotional exam processes.

VIII. REPORT OF THE TRAINING CHIEF – Division Chief Hutchinson

The recruit academy graduation was held on December 15, 2023 at Dakota Ridge High School. Chief Hutchinson thanked those CSC members who attended the graduation ceremony. The recruits from this graduating class spent the remaining days in December completing driving shifts and IV clinicals. They are now assigned to their respective fire stations and fully functioning as firefighters on the streets.

IX. REPORT OF LEGAL COUNSEL – Cathy. Tallerico, Esq.

None.

X. REPORT OF BOARD LIAISON – Secretary Don Sherman

Mr. Don Sherman reported on the December 19, 2023 board meeting. The next board meeting is scheduled for January 9, 2024 which will be held remotely via Teams. Mr.

Sherman thanked Ms. Valdez for her commitment to the CSC as president and welcomed Ms. Brewer as the new president of the CSC.

XI. REPORT OF THE UNION – Lieutenant Jon Beattie

No report.

XII. REPORT OF THE RCS SUBCOMMITTEE – Lieutenant Jon Beattie

Chief Hutchinson reported for Lieutenant Beattie who was unable to attend the meeting. The firefighter hiring process is underway. Applicants have been attending the physical agility test dates at the Training Center in good numbers. Information is available to applicants on the West Metro website, including access to the application which is open through February 4, 2024. Advertising for this hiring process will occur in mid-January through various social media platforms.

XIII. FINANCIAL REPORT – Division Chief Doug Hutchinson

A. Budget Review

Chief Hutchinson reviewed the 2023 and 2024 year-to-date budget.

XIV. OLD BUSINESS

A. 2024 Captain Promotional Exam

The CSC members discussed some of the pertinent dates for the 2024 Captain Promotional Exam when coverage is needed by Committee members to observe exam activities. Ms. Valdez urged members who have yet to sign up for observation of exam activities to do so as soon as possible so that adequate coverage is ensured.

XV. NEW BUSINESS

A. 2024 3rd Grade Firefighter Promotional Exam (23-01)

1. Reading List and Notice

MOTION: It was moved by Leo Johnson and seconded by Danny Turney to approve the notice and reading list for the 2024 3rd Grade Firefighter Promotional Exam (23-01) and to post the notice on January 2, 2024. The motion was voted upon and carried.

B. Certify the Top Five Names from the Eligibility Register for the Rank of Engineer and the Top Three Names from the Eligibility Register for the Rank of Assistant Chief

MOTION: It was moved by Danny Turney and seconded by Chris Cosentini to certify the top five names from the eligibility register for the rank of engineer and the top three names from the eligibility register for the rank of assistant chief. The motion was voted upon and carried.

XVI. OTHER MATTERS

The Civil Service Committee will return to in person meetings next month, starting February 13, 2024.

XVII. EXECUTIVE SESSION

None.

XVIII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Leo Johnson and seconded by Chris Cosentini to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 6:35 p.m.

Recording Secretary: /s/s/ Jennifer Wheaton
/s/ Kim Brewer